



COLLIER STREET UNITED CHURCH
OFFICIAL BOARD MEETING MINUTES

Tuesday, August 26, 2018

Call to Order: Chair, Christy Manuel, opened the meeting at 11:57 p.m. Rev. Hewitt Holmes offered the opening prayer.

Present: John Boer, Jean Cooke, Gord Emerson, Rev. Hewitt Holmes, Christy Manuel, Donna Martin, Rob Murdoch, Larry Murray, Lianne Patterson, Dorothy Ramsay, Anne Snell [via telephone] and Brian Young.

Regrets: Monica McArthur and Joyce Moore.

Corresponding Members: none

Declaration of Conflict of Interest: none

For Decision

- a) Collier Street Food Fest Tasting Event Fundraiser – Lianne Patterson
The following outline of the proposed Collier Street Food Fest Tasting Event Fundraiser was provided in advance to board members for review:

WHAT - Collier Street Food Fest – a tasting event fundraiser for Collier’s general fund

WHERE - At Collier Street United Church – set-up throughout the main floor hall, M5, Library, Foyer, Kitchen, etc. – the church building has been reserved

WHEN - Thursday, October 25 from 6 pm to 9 pm – event set-up will begin at 9 am

WHY - This is an additional fundraising opportunity for Collier and is a unique food/tasting event offering.

PLANNING TEAM - Laurie Crosson, Erryle George, Tom George, Steve Harding, Terry Oram, Lianne Patterson, Anne Snell

OVERVIEW

- “**Collier Street Food Fest**” will have five local restaurants along with three chefs, including representatives from Culinary Team Canada, each providing a tasting station with a unique food offering.
- A total of 8 restaurant stations plus dessert will be offered – dessert will be provided by members of the planning team.
- 150 tickets will be sold at \$50 each – patrons will circulate through the stations and sample food throughout the evening.

- Instrumental music will be provided at various locations in the building to support the ambiance of the event.
- The restaurants/chefs are donating their time to the event. A portion of each ticket sold will be directed to the restaurants/chefs to cover their food costs, which is a standard requirement.
- A cash bar will be available, set-up similarly to the bar provided at the Silent Auction Gala Dinner. The required additional insurance coverage/rider will be secured as is done for the Gala Dinner.
- Food and beverage stations, signage, event guides, etc. will be set-up throughout the day on October 25th.
- Congregational assistance will be needed for set-up and during the event with volunteers as hosts, ushers, porters, clean-up, etc.
- Recognizing there will be additional clean-up needed on the main floor, additional custodial coverage that evening is proposed with costs to be covered by event proceeds. Clean-up would likely continue until approximately 11 pm.
- Fundraising earned is to be directed to Fundraising Income of the Collier General Fund.

Suggestions regarding potential advertising opportunities (Barrie Today) and identification for event participants (band vs. hand stamp) will be forwarded to the Planning Team for consideration. Volunteers who purchase a ticket to the event should be involved in activities following their participation as an event patron. The Planning Team decided against issuing a tax receipt as part of the ticket in order to keep the price at \$50 and to avoid additional burden to church office staff. Thanks was extended to the Planning Team for their creative approach and focus on the financial needs of Collier.

Motion: Moved by Rob Murdock, seconded by Larry Murray, that the Collier Street Food Fest Tasting Event fundraiser be approved as outlined. **Carried**

Motion to adjourn by Larry Murray at 12:17 p.m.

Closing Blessing – Rev. Hewitt Holmes

Next Meeting: Tuesday, September 25, 2018 at 7:00 p.m. – Boardroom

Chair, Christy Manuel

Secretary, Lianne Patterson