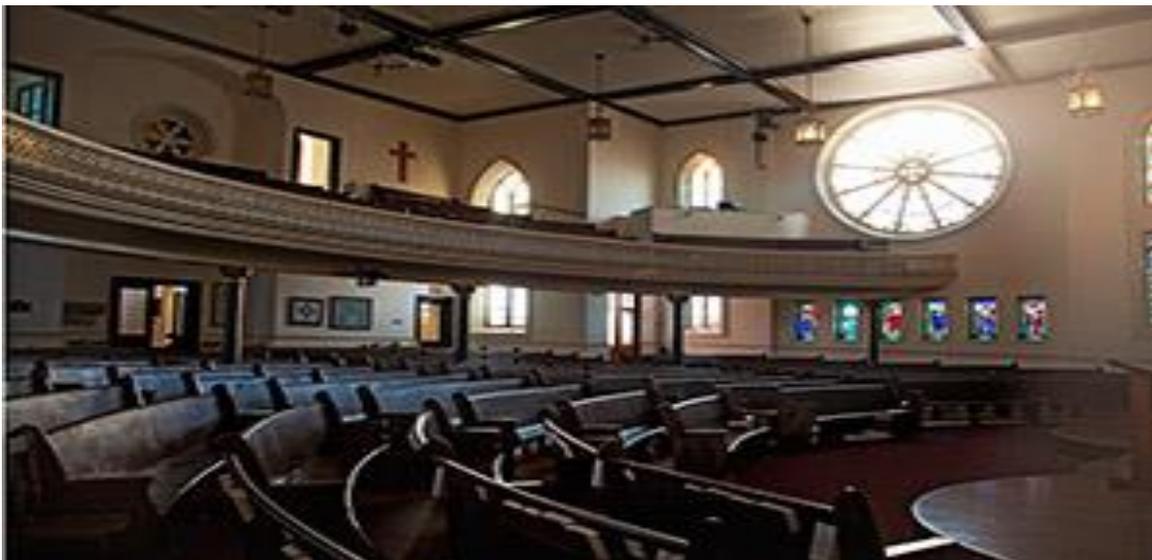


# Collier Street United Church

(A Congregation of the United Church of Canada)



**2018 ANNUAL GENERAL MEETING**  
**February 24, 2019**



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## OUR VISION

Our dream is to be a community with open hearts, open minds and open will as we become:

- stronger through various styles of worship;
  - deeper through discipleship;
  - warmer through unconditional welcome, fellowship
  - richer through radical inclusion;
  - broader through ministry to all ages and stages of life; and
- larger through intentionally inviting others on this journey of faith.

## OUR MISSION:



**COLLIER**  
—CENTRED—  
*with God • in Barrie • on You*

## OUR CORE VALUES:

Connection - Community - Creativity

Inclusion - Love - Transformation

Hope

## FROM THE MINISTER'S DESK

Collier family,

Change is one the words that come to mind when I think of 2018.

I think of how we changed our AGM worship to happen in the gym around tables with lots of tea/coffee, food and conversation.

I think of the hard decision, we had to make to cut our expenses which affected our full time staff and how they and others had to adjust to the new building hours.

I think of how we have changed in our leadership from two ministers to one, with my colleague, The Rev. William Haughton, our Coordinating Minister leaving June 30.

I think of how our Music ministry has changed with Sarah Svendsen leaving and how Sharon Saint, Judy Rodgers Swales and many others just step up to make things continue.

I think of how many of our leaders at the Board, Session and Committees continue to give extra time, talents and treasure to make God's love and compassion real in this place and beyond.

I think of the Official Board one day retreat which focused on who we are and how we perceive God is inviting us to live out our mission and ministry in these changing times.



I think of the holding of a diversity training with Georgian College about living with difference.

I think of how God is changing us through all the changes into becoming a more beautiful community.

2018 was a year of change.

Change happens easily for some. It is also very difficult for others, especially when you are not as young as you use to be.

As you read this year's brief story of the how we have changed, note how God has worked through us and others to bring love, peace, hope and joy to Barrie and far away.

In 2018, the Collier family experienced the constant and consistent grace and goodness of God. This happened in the midst of change and transition. God remains with us as we worship and work for Christ sake in 2019; as we are not alone, thanks be to God!

*"Therefore, since we also have such a large cloud of witnesses surrounding us,*

*let us lay aside every hindrance and the sin that so easily ensnares us.*

*Let us run with endurance the race that lies before us"*  
*(Hebrews 12:1).*

**- Hewitt**

## STEWARDSHIP

...richer through radical inclusion

## MINISTRY AND PERSONNEL COMMITTEE

The M&P Committee is a standing committee of the Official Board. Its role is to oversee and support the relationships of the congregation with its ministers and other staff (including administrative, music, and custodial staff). This role is dual: both consultative and supportive. This includes supporting the communication between the congregation and ministry personnel and staff.

The M&P members for 2018 were: Joyce Moore (Chair), Jean Cooke, and Dave Lord. We said thank you to Valerie Quinn.

**Thanks again to our committed staff and volunteers:**

During 2018 the committee worked hard with two of our staff leaving. Thanks to the congregation for the usual support of our work team at Collier.

Please contact any of our members if you want to discuss questions or concerns related to the M&P's responsibilities at Collier.



<i>Ministers:</i>	Rev. William Haughton (until June 31) & Rev. Hewitt T. Holmes
<i>Music Director:</i>	Sarah Svendsen (until July 1)
<i>Interim Organists:</i>	Ashley Tidy & Chris Ness
<i>Interim Choir Directors:</i>	Judy Rodgers Swales & Sharon Saint
<i>Administrator:</i>	Vickie McMillan
<i>Custodian:</i>	Bryon McLellan
<i>Part Time Care Takers:</i>	Wayne Cameron, Susan Graham, Floyd Hall, Tim Nguyen & Liam McMillan

Since July, we had many persons helping with our music. Thanks Marg Warnica, Marina Johnson, Brian Frawley, Eleanore Honey and others who have been sharing in this transitional moment in our music ministry life.  
- **Joyce**

## PROPERTY COMMITTEE

...warmer through unconditional welcome, fellowship

**\$97,818    21%**

The Property Committee works with the custodial Staff to oversee and manage the facilities through money provided by the Financial Committee and the Trustees.

The Committee consists of John Boer (Chair), Erryle George (Secretary), Terry Tizzard, Reg Battaglia, Jeff Williams, Larry Murray and Will Fiege and Rev. William Haughton (until June 30), and Rev. Hewitt Holmes. Meetings are held monthly and as needed.

### Highlights for 2018 include:

- Partial heating repairs done to Church Hall,
- Parging repair partially until Spring 2019,
- Roof of Bell Tower done,
- Contract for Steeple was awarded and to be finished in the Spring 2019,
- Drainage in walkway area,
- Walkway repairs,
- Cleanup of flat roof,
- Tree trimming,
- Vine removal on back wall of hall,
- Preparation for Tower, and
- Volunteer day for removal of obsolete equipment and materials,

### Planned for 2018

- Railings up to Balcony,
- Paint louvers in Bell Tower,
- Fire retardant curtain in the Hall - Thank you to UCW,
- Entrance Doors,
- Choir closet door, and
- Repair of accessible entrance door in Sanctuary.

We also installed donated stove and dishwasher in the upper kitchen. Thank you to a very generous donations of the new dishwasher from Bev Smith and the stove from Jean Fredericks.

- **John**

## BOARD OF TRUSTEES

The Board of Trustees are responsible for holding congregational property as outlined by the United Church of Canada Manual. We seek to comply with the decisions of the Official Board about use of funds. Our books are kept by our Treasurer/Secretary and there is support from the Church Bookkeeper. The Manual reminds the congregation that the Trustees are not personally responsible for any loss or damage to any congregational property.

Collier's Trustees include: The Rev. William Haughton (until June 30), The Rev. Hewitt Holmes, Brian Young (Secretary-Treasurer), Murray Minshall, Marg Valad and Jean Cook. We thank George Laver and Monica McArthur who resigned.

The summary of the last two years are as follows:

Accounts	2017	2018
Margin Account	\$301,956.49 Income earned \$8,370.50	\$271,641.45 Income earned \$8,467.39
Heritage Account	\$268,789 Income earned \$9,652.28	\$231,908 Income earned \$7,433.41
Refugee Fund (Payout to Operating)		\$17,200
Line of Credit	\$70,886.66	\$89,506.13

Management Fees paid out for both accounts \$337.41. Overall loss for year end 2018 was -9.77%. However, accounts gained back in January 2019 an amount of \$37,000. - **Brian**

## LOOKING FORWARD (CAPITAL) CAMPAIGN COMMITTEE

At the 2017 Annual Meeting our congregation voted to undertake a capital campaign to raise \$200,000 per year for 5 years - for a total of \$1Million. We've connected with many members of the congregation over the past two years and enjoyed some great conversations! Thank you to everyone who has supported and is continuing to support the maintenance of our church, growth of our programs and restoration of our spirits.

Your capital campaign team:

Laurie Crosson (Co-Chair) 705-722-2003  
[lcrosson@rogers.com](mailto:lcrosson@rogers.com)  
 Stephen Manuel (Co-Chair) 416-456-1093  
[Stephen.manuel@rogers.com](mailto:Stephen.manuel@rogers.com)  
 Jean Cooke 705-725-3642 [jeanandbill@hotmail.ca](mailto:jeanandbill@hotmail.ca)

Donna Martin [dmartid42@gmail.com](mailto:dmartid42@gmail.com)  
 Phil Neale 705-737-3350 [habitant@yahoo.ca](mailto:habitant@yahoo.ca)  
 Marg Valad [margvalad@bell.net](mailto:margvalad@bell.net)  
 Brian Young [brian.young@century21.ca](mailto:brian.young@century21.ca)

2018 figures are as follows:

Account balance: \$212,835.52

Number of pledges: 73

Total pledges: \$442,775.00 (includes \$25,000.00 City of Barrie grant)

Pledges and Fund Receipt Detail:

Campaign Fund	Amount Pledged	Amount Paid	Amount Remaining
Use Where Needed Most	\$247,010.00	\$123,247.74	\$123,762.26
Capital	\$112,245.00	\$104,009.00	\$8,236.00
Steeple	\$45,120.00	\$20,120.00	\$25,000.00
Children & Youth Ministries	\$23,200.00	\$5,580.00	\$17,620.00
AV Technology	\$200.00	\$200.00	0
Organ Fund	0	0	0
Total	\$442,775.00	\$268,156.74	\$174,618.26

Payouts to end of 2018:

Capital: \$34,668.40

Children & Youth: \$20,886.38

Budgeted for 2019:

Steeple: \$164,000.00 (from 2018 budget)

Support AV Technology and Children & Youth Director: \$40,000.00.

- Laurie/Marg

## FINANCE COMMITTEE

In 2018 our Finance Committee had Monica McArthur (Chair), Laurie Crosson, Joyce Moore, Dave Wainwright, William Haughton and Hewitt Holmes. We had monthly meetings and presented our findings in a report to the Official Board. Our bookkeeper is Valerie Samson. We are thankful to our Bookkeeper for the work she continues to do with our statements.

### 2019 BUDGET

The Official Board agreed to the following priorities for our congregation in 2019:

- Worship
- Small Groups & Connecting

The finance committee adopted these priorities and developed the following Principles and Guidelines for our 2019 Budget.

**General Principles and Guidelines:** The 2019 budget will seek to:

- build on Collier's vision and missional priorities for the year;
- help the church implement and prioritize current programs and ministries;
- provide a way for church members to work together;
- give direction for using available funds;
- encourage accountability and transparency;
- challenge members to provide funds to ensure the work of the church can be carried out; and
- work with church leaders to act within financial guidelines.
- be good stewards of all our resources.

**Specific Principles and Guidelines:** The 2019 budget will seek to:

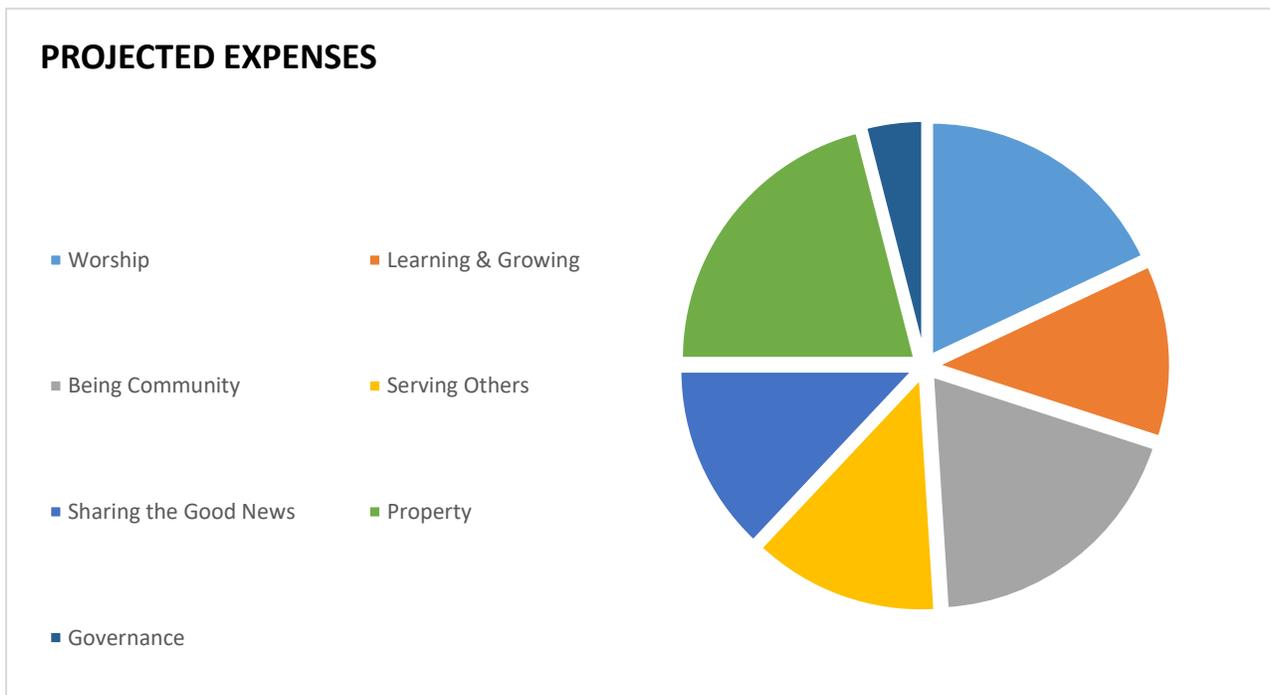
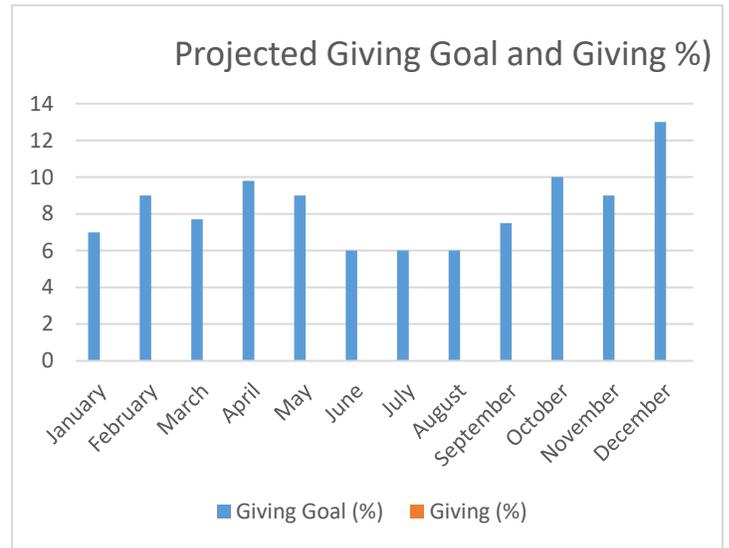
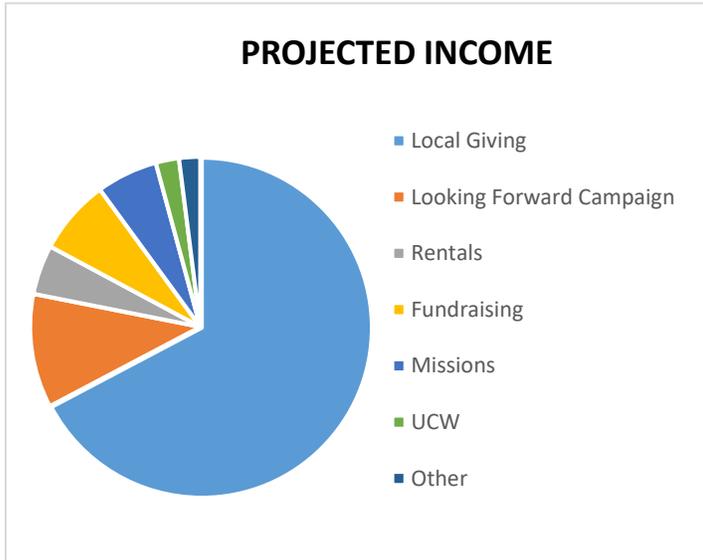
- give an accurate listing of income and expenses;
- encourage the congregation to increase their giving or giving category to operating by at least 2-5 %;
- continue giving to Mission and Service - M&S (locally and regionally);
- make the expenses reflective of the changing giving reality of the congregation;
- always keep expenses within budget;

- increase rental agreements to cover all basic costs for using the Church spaces;
- cover all ministry positions e.g. Learning and Growing in Faith;
- include funds for a financial review by an outside source in 2019.

We seek to also have a balance budget for 2020.

- **Monica**

## 2019 NARRATIVE BUDGET



Collier Street United Church  
Income and Expenditures for January to December ...

	2018	2018	2019
	Actual	Budget	Proposed Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
50 · Regular Givings			
50.09 · PAR Local	83,833.88	102,000.00	97,000.00
50.10 · Local Envelope			
50.11 · Christmas Gift	100.00	0.00	
50.10 · Local Envelope - Other	192,520.03	216,000.00	210,000.00
<b>Total 50.10 · Local Envelope</b>	<b>192,620.03</b>	<b>216,000.00</b>	<b>210,000.00</b>
50.15 · Open Plate	6,126.11	7,000.00	7,000.00
<b>Total 50 · Regular Givings</b>	<b>282,580.02</b>	<b>325,000.00</b>	<b>314,000.00</b>
51 · Mission Receipts			
51.10 · Collier Mission Fund	9,600.18	15,000.00	13,000.00
51.20 · UCC Mission & Service	12,139.86	12,000.00	14,000.00
51.30 · Refugee Sponsorship	1,000.00		0
<b>Total 51 · Mission Receipts</b>	<b>22,740.04</b>	<b>27,000.00</b>	<b>27,000.00</b>
<b>52 · Other Givings</b>			
71.00 · Cap Camp Commitment to Salaries	18,100.00	18,000.00	26,950.00
71.00 · Cap Camp Commitment to AV			23,150.00
52.29 · Envelopes Cost Recovery	408.00		
<b>Total 52 · Other Givings</b>	<b>18,508.00</b>	<b>18,000.00</b>	<b>50,100.00</b>
53 · Fundraising Receipts			
53.15 · Church Dinners	3,687.95	2,200.00	1,500.00
53.40 · Fundraising	26,426.47	10,000.00	19,500.00
53.52 · Fundscrip Commission	600.70	700.00	700.00
<b>Total 53 · Fundraising Receipts</b>	<b>30,715.12</b>	<b>12,900.00</b>	<b>21,700.00</b>
<b>54 · Other Receipts</b>			
54.55 · Refugee Fund Transfers	17,200.00		
54.12 · U.C.W. Transfers	10,000.00	10,000.00	10,000.00
54.26 · Special Donations - Groups	0.00	0.00	
54.50 · Rental Of Facilities	38,614.65	30,000.00	33,000.00
54.51 · GST/HST Recovery	0.00	13,800.00	
55 · Cost Recoveries Funds			10,000.00
55.03 · Pension & Benefits Recovery	2,971.42		
55.06 · A/V Technical Support Recovery	550.00		
	5.00		

55.22 · Envelope Recovery			
55.40 · VBS - Day camp Income	875.00	0.00	
55.92 · M&P Custodial Wages Recovery	4,401.10	9,000.00	
55.96 · Salary Recovery	105.02		
55 · Cost Recoveries Funds - Other	0.00	1,000.00	
<b>Total 55 · Cost Recoveries Funds</b>	<b>8,907.54</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>54 · Other Receipts - Other</b>	<b>0.00</b>		
<b>Total 54 · Other Receipts</b>	<b>74,722.19</b>	<b>63,800.00</b>	<b>53,000.00</b>
<b>Total Income</b>	<b>429,265.37</b>	<b>446,700.00</b>	<b>465,800.00</b>
<b>Gross Profit/Income</b>	<b>429,265.37</b>	<b>446,700.00</b>	<b>465,800.00</b>
<b>Expense</b>			
<b>61 · Worship</b>			
61.10 · Sanctuary Supplies	1,244.33	400.00	1,400.00
61.12 · Worship & Communion Supplies	519.42	905.00	905.00
61.13 · Church Bulletins	187.80	0.00	-
61.15 · A/V Technical Support Ministry	2,172.36	750.00	800.00
A/V Improvements (Capital Budget)			23,150.00
61.17 · Advertising	239.79	0.00	-
61.18 · Honoraria (Pulpit supply)	744.99	1,000.00	1,484.00
<b>Total 61 · Worship</b>	<b>5,108.69</b>	<b>3,055.00</b>	<b>27,739.00</b>
<b>62 · Church Office</b>			
62.10 · Office Supplies	3,240.70	3,300.00	3,300.00
62.15 · Equipment Rentals/Lease	3,380.93	4,132.00	5,000.00
62.20 · Postage	267.64	500.00	500.00
62.45 · Computer Maintenance	1,076.60	1,500.00	1,500.00
62.50 · Telephone	2,468.88	2,500.00	2,500.00
<b>Total 62 · Church Office</b>	<b>10,434.75</b>	<b>11,932.00</b>	<b>12,800.00</b>
<b>63 · Administration</b>			
63.30 · ADP Service Charge	326.94	350.00	350.00
63.35 · Bank Charges	1,532.67	1,200.00	1,700.00
63.36 · Envelope Cost	613.63	350.00	210.00
63.37 · Legal & Audit	1,330.37	800.00	6,000.00
63.45 Search Committee			1,000.00
63.44 · UCC/Region Assessment	8,223.00	18,000.00	18,416.00
<b>Total 63 · Administration</b>	<b>12,026.61</b>	<b>20,700.00</b>	<b>27,676.00</b>
<b>64 · Mission Expenses</b>			
64.10 · Collier Missions	9,450.00	15,000.00	15,000.00

64.20 · UCC Mission and Service	12,139.86	12,000.00	12,000.00
64.30 · Refugee Fund			
64.33 · Refugee Payouts from Fund	16,403.11		
Total 64.30 · Refugee Fund	16,403.11		
<b>Total 64 · Mission Expenses</b>	<b>37,992.97</b>	<b>27,000.00</b>	<b>27,000.00</b>
<b>66 · Learning &amp; Growing in Faith</b>			
66.10 · Children & Youth Programming	2,510.12	5,100.00	3,100.00
66.20 · Adult Programming	316.63	400.00	408.00
66.51 · Friendship Bible Study	0.00	0.00	
66.56 · Congregational Programming	832.51	3,000.00	2,000.00
66.57 · New Member/Confirmation/Baptism	0.00	100.00	100.00
<b>Total 66 · Learning &amp; Growing in Faith</b>	<b>3,659.26</b>	<b>8,600.00</b>	<b>5,608.00</b>
<b>69 · Property</b>			
69.10 · Insurance	16,109.58	15,150.00	15,150.00
69.15 · Utilities	31,249.35	36,000.00	36,000.00
69.20 · Gas	11,673.67	9,000.00	11,000.00
69.40 · Property Maintenance	30,926.52	32,500.00	37,500.00
<b>Total 69 · Property</b>	<b>89,959.12</b>	<b>92,650.00</b>	<b>99,650.00</b>
<b>73 · Caring &amp; Nurturing Ministry</b>			
61.16 · Transportation Ministry	3,435.93	3,000.00	3,000.00
73.11 · Rainbows	190.09	650.00	650.00
73.13 · Inreach - Outreach	0.00	200.00	(1,500.00)
73.24 · Link	66.91	0.00	-
<b>Total 73 · Caring &amp; Nurturing Ministry</b>	<b>3,692.93</b>	<b>3,850.00</b>	<b>2,150.00</b>
<b>74 · Music</b>			
74.24 · Piano/Organ Maintenance	814.33	2,087.00	2,087.00
74.25 · Adult & Youth Choir	1,501.74	1,000.00	1,000.00
74.28 · Honoraria	7,671.02	3,500.00	2,800.00
<b>Total 74 · Music</b>	<b>9,987.09</b>	<b>6,587.00</b>	<b>5,887.00</b>
<b>82 · Ministry &amp; Personnel</b>			
82.05 · Salaries & Wages			
82.20 · Salaries - Other	122,475.37	134,469.00	
82.10 · Salaries - Ministers	101,804.44	133,990.00	
<b>Total 82.05 · Salaries &amp; Wages</b>	<b>224,279.81</b>	<b>268,459.00</b>	<b>214,464.00</b>
82.30 · Ministers - Housing Allowance	16,187.76	0.00	
Vacation coverage for admin and custodian	0.00	0.00	2,200.00

82.35 · Ministers - Travel Allowance	1,324.58	1,400.00	1,800.00
82.37 · Staff Training	323.01	1,000.00	500.00
82.38 · Continuing Education-Ministers	3,690.52	1,415.00	1,415.00
82.39 · Employee Expenses			
82.50 · Workers Comp	2,125.16	2,027.00	2,070.00
82.511 · Accessibility Allowance	2,900.00	2,400.00	1,200.00
82.52 · Moving Expense	0.00	0.00	
<b>Total 82.39 · Employee Expenses</b>	<b>5,025.16</b>	<b>4,427.00</b>	<b>3,270.00</b>
82.75 · Payroll Expenses	14,958.48	16,135.00	10,487.00
82.85 · UCC Pen & Ben	30,762.82	31,952.00	20,843.00
82.86 · Employee Team Building	310.22	0.00	1,000.00
<b>Total 82 · Ministry &amp; Personnel</b>	<b>296,862.36</b>	<b>324,788.00</b>	<b>255,979.00</b>
<b>Total Expense</b>	<b>470,432.05</b>	<b>499,162.00</b>	<b>464,489.00</b>
<b>Net Ordinary (Loss)/ Income</b>	<b>-41,166.68</b>	<b>-52,462.00</b>	<b>1,311.00</b>
<b>Net (Loss)/ Income</b>	<b>-44,410.78</b>	<b>-52,462.00</b>	<b>1,311.00</b>

## Notes:

- First Column (Left) – represents the actual figures received and spent for January to December 2018.
- Middle Column – represents the budgeted amounts for the year 2018.
- Third Column (Right) – represents the estimated income and expenditures for January to December 2019. Both capital and operating are included in these amounts.

Collier Street United Church  
Balance Sheet as at December 31, 2018

	<b>Dec 31, 18</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
10 · Banks	
10.11 · Royal Bank 2640	37,745.13
10.31 · Collier Mission Possible Fund	4,030.81
10.34 · Petty Cash	250.00
<b>Total 10 · Banks</b>	<b>42,025.94</b>
13 · Banks Trustees	
10.16 · RBC Trustees Acct-Capital Campaign	212,835.52
Total 13 · Banks Trustees	212,835.52
<b>Total Chequing/Savings</b>	<b>254,361.46</b>
<b>Accounts Receivable</b>	
1210 · GST/HST Rebate Receivable	3,745.51
<b>Total Accounts Receivable</b>	<b>3,745.51</b>
<b>Other Current Assets</b>	
10.99 · Due from General Fund (Capital)	2,069.11
10.97 · Due from General Fund Heritage	7,397.17
10.98 · Due from General Fund Margin/Tr	105,168.17
14 · Other Assets	
10.92 · Cash Advances, Cash Card	400.00
Total 14 · Other Assets	400.00
17 · Shares Trustees	
17.00 · Invest in Shares - RBC - Herita	231,908.63
17.01 · Invest in Shares-Trustees-Margn	271,641.45
Total 17 · Shares Trustees	503,550.08
18.00 · Scotiabank UCW - Trust	12,534.11*
18.10 · Scotiabank UCW - Business Acct	50,051.83
18.20 · Scotiabank UCW-Investment Acct	10,064.44
<b>Total Other Current Assets</b>	<b>691,234.91</b>
<b>Total Current Assets</b>	<b>949,341.88</b>
<b>Other Assets</b>	
37.00 · Unrealized Gain / <Loss>	-37,889.40
<b>Total Other Assets</b>	<b>-37,889.40</b>
<b>TOTAL ASSETS</b>	<b>911,452.48</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · Accounts Payable	6,892.70
<b>Total Accounts Payable</b>	<b>6,892.70</b>
<b>Other Current Liabilities</b>	

25500 · GST/HST Payable	-204.12
26.00 · UCW Investment	57,363.08
17.92 · General Investment	114,634.45
<b>31 · Other Current Liabilities</b>	
20.10 · Bank Loan	
20.25 · Drawdown from Trustees	30,000.00
20.40 · Investment Loan-Trustees-Margin	71,393.98
20.10 · Bank Loan - Other	-11,887.85
Total 20.10 · Bank Loan	89,506.13
2100 · Payroll Liabilities	769.94
<b>Total 31 · Other Current Liabilities</b>	<u>90,276.07</u>
<b>Total Other Current Liabilities</b>	<u>262,069.48</u>
<b>Total Current Liabilities</b>	<u>268,962.18</u>
<b>Total Liabilities</b>	<u>268,962.18</u>
<b>Equity</b>	
39.00 · Retained Earnings	1,337.69
39.10 · Heritage Fund - Trustees	276,184.11
39.20 · Unrestricted General Funds-Trust-Mrgin	285,730.68
39.30 · Unrestricted General Fund	-24,545.24
39.40 · Internally Restricted-Ancillary	7,666.00
39.50 · Mission Possible Fund	4,078.81
39.61 · Capital Fund -Trustees	136,949.03
<b>Net Income</b>	<u>-44,410.78</u>
<b>Total Equity</b>	<u>642,990.30</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>911,952.48</b></u>

## Notes:

\*UCW – balance as at September 30, 2018.

**COLLIER STREET UNITED CHURCH ANCILLARY FUNDS**

**December 31, 2018**

		90.03	90.08	90.18	90.35	90.04	90.14	90.22	91.25	51.30	94.07	
Beginning Balance	January 1, 2018	Defibrillator Maint.	Outreach Committee	Piano Fund	Benevo Fund	Music Outreach	Sanctuary Tech Upgrade	Sanct. Organ Replacement	Camp Funds	Refugee Fund (Ret'd Earning)	Coffee Fund	Totals
				-209	3,251	3,373	902	3,915	0	0	1,869	32,996
<b>Receipts</b>												0
	Jan				25	177						202
	Feb				10	1,054						1,064
	Mar		20		75	2,102						2,197
	Apr				30	755						785
	May		330	150	35	231					50	746
	Jun		100		270	478						848
	Jul				40						28	40
	Aug				25							25
	Sep		100		20					350		470
	Oct		614		520					550	102	1,684
	Nov		157		45							202
	Dec		1,109		10						64	1,119
<b>Total Receipts</b>		<b>0</b>	<b>2,430</b>	<b>150</b>	<b>1,105</b>	<b>4,797</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900</b>	<b>244</b>	8,482
<b>Payments</b>	Jan				520							520
	Feb											0
	Mar					2,040						2,040
	Apr											0
	May					1,138					30	1,138
	Jun					1,237						1,237
	Jul				31							31
	Aug									1,800		1,800
	Sep									6,979		6,979
	Oct		1,086							3,957		5,043
	Nov				56					3,667		3,723
	Dec		76			1,423				0	66	1,499
												0
<b>Total Payments</b>		<b>0</b>	<b>1,162</b>	<b>0</b>	<b>607</b>	<b>5,838</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,403</b>	<b>96</b>	24,010
<b>Balance</b>		<b>-209</b>	<b>4,519</b>	<b>3,523</b>	<b>1,400</b>	<b>2,874</b>	<b>0</b>	<b>0</b>	<b>1,869</b>	<b>17,493</b>	<b>148</b>	31,469

## WORSHIP

...stronger through various styles of worship

**\$83,844 18%**

### Worship Committee

Our Worship ministry is convened by Dorothy Ramsay and coordinated by our staff. The Worship, Communion and Music committees, the Audio/Visual (A/V) Team and the Ushers continue to work to ensure we worship God in Spirit and in Truth.



The Worship Committee meets four times and reports directly to the Session. Thirty minutes prior to each general Session meeting, we meet with our minister to review the upcoming schedule

of worship services.

Our committee also makes suggestions or raises concerns about the worship services that have originated from either our committee or the congregation at large. With the departure of our Co-ordinating Minister Rev. William Haughton last summer, the meeting agendas are now predominantly led by Rev. Hewitt Holmes, Minister of Worship, Congregational Care and Leadership.

In 2018, our Music Director Sarah Svendsen left us, which, necessitated the creation of a task force last August, to begin the arduous search for her replacement. As convener of the Worship Committee, I was asked to co-chair this task force with

long-time congregational member Tom George. Other members of this task force included Kim Hambrook, Ian Knox, Winston Blogg and Derryl Johnston along with Hewitt. Winston Blogg left the Task Force for personal reasons.

To help with the revitalization of our worship services and to accommodate our current compliment of volunteers - Session decided to increase the number of intinction services for congregational communions. Members of Session continue to comprise seven teams of ushers, and largely comprise the volunteers who help serve communion.

In December, the Collier Street Brass Ensemble participated in its final worship service with our church. We thanked the director Rita Arendz for her leadership and for the sharing of the ensemble's outstanding musical talents with our congregation.

In 2019, an Audio Visual Task Force will be formed to create a plan for the eventual integration of multi-media upgrades to our church sanctuary.

- **Dorothy**



### Communion

Marg Valad coordinates our Communion committee which reports to Session and is responsible for preparing the Elements and serving the congregation at our four annual Communion services.

This past fall the Worship committee and Communion committee combined to form one committee. The combined committee will help to better co-ordinate Sunday morning worship activities and Communion services.

This year we had 4 regular communion services throughout the year. We also had Christmas Eve Communion at 8:30 pm by intinction.

We restarted the Communion in the Chapel during the months when we don't have it in the sanctuary.

- **Marg**

## Audio/Visual Technical Support

The team is operating with 3 regular volunteers, and we have recently found an enthusiastic Collier member willing to absorb all we can share with him.

A/V Team is made up of: Peter Eddy, David Karwacki, Terry Tizzard, and our newest addition, Sun Wong Ha. We continue to get technical advice from Brian Honey.

The A/V team supports worship and other events which take place in the sanctuary. It is our goal to provide the congregation with a seamless experience for those who attend and for those who watch recordings on DVD or view the Sermon online at <https://collierunited.ca/sermon-archive>.

With notice, a member of the team can be arranged to support events and concerts that happen in the sanctuary or church hall, so whether it is Collier's own program offerings or a rental we can be available to assist.

## Music (Outreach) Committee

Our concerts for 2018 included:

- January - Collier Street Brass Ensemble,
- February - Organist Sarah Svendsen, February Pancake Tuesday - Mardi Gras Pancake Supper followed by Swing Dancing to the Skyliner Big Band,
- March - Irish Invasion with Pagan's Folly, April - Skyliner Big Band returned for a Jazzy afternoon performance, May - Vlad Soloviev, Piano, along with Sarah Shelley Piano, and Chelsea Van Pelt Soprano.
- We ended our series in May with the Brass Ensemble "A Little Wind Music's "Brit-10-ish".

## Ushers

The Ushers welcome and provide Christian fellowship for anyone attending our Church on a Sunday morning or other special occasion. There are eight teams of Ushers who serve on a rotating basis. There is always a need for new Ushers and anyone who would like to serve as an Usher is most welcome. Please speak to or contact Joyce Moore or the Church office, if this is something you would like to do. This is a wonderful way to meet members of our Church and enjoy a sense of belonging and participation. We thank all who serve in this area.

## LEARNING AND GROWING IN FAITH

....broader through ministry to all ages and stages of life.

**\$55,896    12%**

The ministry to the children, youths and adults of Collier continued under full time leadership from January – June 2018.

The programs remained alive because of many volunteers like: Kay Byers, Barbara Emerson, Jennifer Dolmage, Dilys Haughton, Marg Warnica, Elizabeth Weber, Robin Milani, Linda Dean, Carol Warnica and Laurie Lloyd. Thanks so much for helping to grow the faith in all of God's people. In June we said goodbye to Dilys.

For 2019 we propose to:

- replacing some of the bulbs in the current production lights – Timing to be determined
- Carryover project from 2018
- Add / upgrade the wired microphones (specifically the podium mic and a couple of aging handhelds) -
- Replace a wireless headset that cannot be repaired
- Carryover project from 2017
- Install under-balcony speakers to improve sound
- Investigate LED production lighting with a digital control system

Budget willing we will accomplish some of these items in 2019.

- Terry

Many thanks to our volunteers and our wonderful supporters that kept coming to our performances.

The Choir performed at the 3<sup>rd</sup> Annual

Christmas Carol Sing-A-Long on Sunday December 9<sup>th</sup>, 2018.

- Sharon



## Collier's Kids:

### Noah's Ark: Infants 2 and under &

Noah's Ark is our nursery. It provides a safe and nurturing space where infants and toddlers can play and grow while their parents/grandparents attend worship. The attendance was 1-3 children per month.

### The Rock and Daniel's Den - Godly Play in M5.

The children really enjoy the Godly Play stories and food in the circle. The program definitely provides Christian education in safe and sacred space that is filled with fun/play.

There were an average of 5-8 children attending on a monthly basis.

### The Well (ages 10-16) in the former Library/Loft.

Seasons of the Spirit was used by the volunteers to help with the growth and development of our teens during this year.

They engaged in discussions and critical reflection in the former library and loft. They watched videos and made charts based on the biblical story of the day.

There were an average of 2-4 children attending on a monthly basis.

## 10+ Hang Out

The year started with two volunteers holding sessions twice per month at Collier and other places. The hang outs often had 2-7 people. This group is growing and has a lot of potential. Special thanks to our Board Chair, Christy Manuel and her partner Stephen for always being ready to share their home space and time with this group.

During our time of gatherings, we have prayer, a scripture for the day, check-ins and an activity which may include: craft and game nights, church tour, scavenger hunts, pizza parties, and

games in the gym. We did movies and bowling a couple of times for the year.

We are hopeful for this area of ministry as its purpose is to create an environment that nurtures Godly interactions. We cultivate relationships and trust among youth so that they may encourage one another in Christ-like behaviour. Positive play, volunteer opportunities and meaningful discussions are important foci of the group.

Some of the 10+ were involved in the Christmas Eve pageant.

## Christmas Eve Pageant

"The Simplest Nativity Play Ever" by Angela Yardy was the new script for the Christmas Pageant. There were two practices, which went well. We had two young narrators and a lot of participants that came from the Church and community. The ushers wore customs for the service.

Thanks to all involved in the production and worship, it was a meaningful and fun filled experience. Special appreciation and thanks to Robin Milani, Lianne Patterson and Laurie Crosson.



## Camp Awesome

On July 16-21 under the theme: "Waters of Life", we had Camp Awesome. Like other years, persons from the Living Waters Presbytery came to be the main deliverers of the week's program.

This year was a little different. We tried a full day program for Monday to Thursday, and with Friday being half day. The sessions in the morning were held inside the building and the afternoon was spent mostly outside exploring nature and people. We went to the Splash Pad, the beach and Y-Marsh. We had donations from members for this program.

The average attendance of 5-8. Each day was special for the helpers and campers. The group worked on making cards for sick and shut-in persons in our church community.

We remain grateful for the many volunteers: Aidan & Elen Colquhoun, Sun Woong Ha, Carter Neale, Shane Quirk, Sophie McLellan, and Sydney Young.

## We dream of these in 2019:

- To find a children and youth director.
- To continue to build on Godly Play.
- To seek ways of improving and growing 10+ Hang Outs.
- To plan creative ways that children and teens can continue to grow in their love for God and neighbour;
- To provide training for Godly Play story tellers;
- To coordinate with parents and others as to how to increase the attendance of children & teens/youths at hang outs and Sunday mornings;
- To encourage spiritual and social growth through various activities: winter, summer, and fall;
- To provide opportunity for teens/youths to support a family in need.



- Hewitt

## Jesus Walk



This year we celebrated the 42<sup>nd</sup> Anniversary of the Jesus Walk Ministry: Monday night activities for adults with Special Needs. Our group saw, the greatest decline in participation as many old friends have become unable to attend, have passed away, or are living in group homes that are unable to provide transportation. We were tremendously saddened to lose, long-time leader, Joyce Stratton in her 85<sup>th</sup> year.

This years' activities welcomed local musicians: David and Christine Boyd who entertained and educated with music and crafts. A local librarian came in to visit and read stories. Story-time with Rob is a perennial favorite and Craft evenings included, Valentines cards/gifts, seed planting for the spring, Halloween decorations. Music nights included, a Valentines' Dance, Irish Night with singing and dancing, Karaoke Night, Ukeladies and Friends, The Joy Bells and a Campfire sing-along with Rev. Hewitt and Maureen.

The yearend Pot-Luck supper, the Christmas Dinner and a Spaghetti Supper and Pizza Night rounded out the year with food and fellowship. Rev. Will shared the Easter message, and Rev. Hewitt shared the story of Christmas.

The yearend trip in June, was a bus-ride to the Toronto Ripley's Aquarium for a visit with our undersea friends.

We sang in Church to supplement the choir on five occasions and conducted the Handicapable Sunday in October, as once again, we shared our love of Collier and Christ with the congregation. We are grateful for each day that we get to share this time with good friends and our faith.

- Maureen/Rob



## BEING A COMMUNITY

...deeper through discipleship; richer through radical inclusion...

**\$88,502    19%**

## Session

Being A Community – The Clerk of Session is a representative to Official Board on behalf of the following Session Sub Committees: Baptism, New Member Welcoming, Visitation & Link Delivery, Seniors & Friend to Friend, Social. Other Volunteers serving under Being a Community are: Seniors Fellowship Luncheon, Reception, Coffee Hour, Prayer Shawl Ministry, Prayer Companions and more.

1) Session meets 4 times a year, March, May, September and November. We currently have 19 Members, which includes those returning Elders listed below, and look to increase that number to 30. We will continue to welcome persons to serve on Session throughout the year.

**Returning Elders to serve March 1, 2019 to Feb. 28 (29), 2021:**

Leona Appleby, Jane Craig, Sharon Crossley, Marilyn King, Robin Milani, Joyce Moore, Dorothy Ramsay, Bev Stockdale, & Tom Stockdale

Clerk of Session: Donna Martin (until August) now Sharon Crossley.

**New Elders to serve March 1, 2019 to Feb. 28 (29), 2021:**

Sandra Dowds; John Hunter; Betty Hunter; Gillian MacLean; Ria Won & Mabel Peyer.

2) Baptism – Elders Assist at Baptisms by greeting the family prior to service and escorting them to the Sanctuary. The Baptism Certificate is signed and a Candle and Shawl, handcrafted by the Prayer Shawl group, are presented to the baby and family during the service.

3) New Member Welcoming – Elders Assist at the service by introducing the new members during service. As well, they organize a New Member Reception the Friday evening before for those joining our Collier family. The following were welcomed in 2018: Westerley DaSilva; Riza DaSilva & Ethel Lyte

Session reviews the Membership Rolls annually. In 2018 a total of 61 persons were transferred to the Historic Roll. Our current Membership at Dec. 31, 2018 is 408. We also have 140 adherents.

**Baptisms:**

Maccartney May Gazso Windle; Alexis Florence Smits; Summer Olivia Rose Whitfield; Adela Margaret Robinson; Adalynn Marie Ianello; Carson Patrick Durocher; Olivia Ava Catalina Torres; Ryker Ramsay Johnston; Stella Anne Pathma Alfred; & Blake Norah Lawson.

**Marriages:**

Joahua Grieser & Chelsea Morris; Corey Allison & Meaghan Lougheed; Jonathan Farren & Jessica Martin; Adam LaDelpha & Ashley Ann Picard; Shawn Walters & Heather Boyd; Christopher Martin & Alex-Anne Mayer; David Brown & Shalamar Foster; Chad Armstrong & Jennifer Bennis; Steven Attwod & Sheri Hales; David Sharone & Stephanie Wenzel; Douglas Cornell & Dorothy Bernard; Sam Chen & Yixuan Bai.



During the year the Funeral guideline was updated and is available online.

**In Memoriam:**

Sarah Mildred Elliott; Grace Mason; Sandra McNee; Jean Knox; Audrey MacMillan; Ron Smith; William Reeve; Maidie Clark; Dorothy Ley; David Johns; Joyce Johns; David Rodgers; Bernice Nickless; Ken Gresswell; Carol Woolner; Allan Bell; Esther Wilson; Joyce Stratton. Adherents: Beatrice Brown; Vic Doner; Jacklyn Pierce; Mary Stephens.

**Seniors Committee**

The committee of 5 plans and coordinates 9 monthly Sunday afternoon church services (prayer, message, hymn sing and snacks) at Sienna Owen Hill (Leisureworld) Nursing Home.

4) Visitation & Link – Elders organize Visitation of the Congregation and distribution of the Link 4 times a year. Each Elder is assigned a few families to visit or keep contact with over the year. Many households prefer to access the Link, our Collier newsletter, on the internet. We are encouraged to make periodic contact with all our families and particularly to our shut-ins and seniors who are not able to attend Collier regularly. If you would like a personal visit any time during the year, you need only contact your Elder or call the office and arrangements can be made.

5) Seniors/Friend to Friend Committee – Elders plan 9 monthly Sunday afternoon church services (prayer, message, hymn sing and snacks) at Sienna Owen Hill Nursing home.

Elders visit local nursing homes, retirement homes and shut-ins and are often accompanied by the Ministry staff. They help build community at Collier and let our members that are unable to attend services know they are not forgotten.

Prayer Shawls are also given to persons who are ill or suffering loss to provide comfort and show that our people care and that God loves them and is with them during their time of need.

Other Sub Committees of Session that serve on the Official Board are: Worship which covers Communion; and Learning & Growing in Faith which covers Children & Youth Ministries and Adult Ministries.

**Friend-to-Friend**

There are 13 friendly visitors who visit local nursing homes, retirement homes and shut-ins. Friendly visitors compliment the ministry staff and help build community at Collier.

- Sharon

**United Church Women**

Collier Street UCW is growing! How wonderful that we have so many enthusiastic ladies in our congregation. We have 2 units who meet once a month. Amicae under the leadership of Susan Storing meets in the evenings and Wo He Lo under the leadership of Mabel Peyer

meets during the day. If you have any questions or would like to become a member of either group, please feel free to contact us. Everyone is welcome!

There are also so many other dedicated women in the church who come forward when needed to help make sandwiches, provide food for funerals and special functions and who also work very hard behind the scenes in the kitchen as well. That being said, there are quite a few gentlemen as well who are very enthusiastic in helping us with our projects. We are all in this together.

The UCW has enjoyed another very productive year so far hosting several special functions and we also had the pleasure of helping to financially support the repair of the huge Wreath that hangs in the Sanctuary each year. The lights were all replaced and was brought back to life with a lot of care and love. It looked stunning! Thank you to the team who worked on that project.

We have just recently made a financial commitment to replace the curtains on the stage in the Church Hall. This should finish the new and refreshed look of the Hall and will be a lovely place to continue having Sunday morning fellowship as well as other church dinners and potential fundraisers too.

We have several other projects that we would like to pursue this year updating some of the china and glassware in the kitchen/looking at new dinnerware and table coverings etc. as well as providing the necessary supplies in the kitchen for everyday use.



We had another fun November bazaar and are looking forward to the Spring Vendor Market on March 30th. With these fundraisers in place, we hope to once again contribute \$10,000.00 to Collier's General Fund in April.

A huge thank you to everyone in the congregation who supports the work of the UCW and thank you for allowing us to have fun doing what we do in our "home" away from home.

- **Susan**

## UCW Financial Statement ending Dec. 31, 2018

<b>OPENING BALANCE JANUARY 1, 2018</b>		<u>\$4,505.33</u>
<b>INCOME</b>		
	CHRISTMAS AND MARKET FAIR	7,916.20
	INVESTMENT INCOME MATURED	10,475.00
	RECEPTIONS	16,890.00
	MISSIONS, GENERAL FUND, MEETING DUES	<u>224.00</u>
<b>TOTAL INCOME</b>		\$35,505.20
<b>EXPENSES</b>		
	CHRISTMAS AND MARKET FAIR EXP.	1,143.05
	COLLIER FAN IN KITCHEN & GIFT OUT REACH	12,019.31
	RECEPTIONS EXP.	1,142.34
	SUPPLIES, OTHER FEES	3,136.89
		<u>1,349.57</u>
<b>TOTAL EXPENSES</b>		\$18,791.16
<b>CLOSING BALANCE</b>		<u>\$21,219.37</u>

- **Sharon**

## SERVING OTHERS IN NEED

...boarder through ministry to all ages and stages of life

**\$60,554**      **13%**

### The United Church Mission and Service (M&S) Fund

The United Church Mission and Service is a mission and ministry that supports 12 ecumenical organizations and 94 funded global partners in 22 countries, as well as dozens of ministries within the United Church and across Canada.

Donations      2017 = \$ 12,218  
                    2018 = \$12,139.86

We hope to increase our giving's to M&S as a congregation by 10-15%.

### Mission Committee

#### Purpose:

The Collier Mission Committee consists of four members who distribute the congregation's donations in the spirit of Mathew 25: 35 - 40 and Mathew 28: 19 - 20, to encourage spiritual and practical values just as Jesus did.

#### Goals:

- To prayerfully disperse the congregation's donations where needed most both locally, nationally and internationally.
- To inform the congregation of the work via the LINK, bulletin and annual report.
- To seek suggestions from the congregation to ensure we meet their expectations.

With only four members, we continue to encourage congregants to join the committee to provide new input to the donation decisions. **The Committee continues to seek additional members.**

#### Activities:

In 2018 the Collier Mission Committee donated to organizations as follows:	\$
Barrie Salvation Army (support for their programs)	750
Barrie Women & Children's Crisis Centre (shelter for abused families)	1,000
Canadian Food Grains Bank 2018 planting (support farmers growing food for the bank donations which are matched 4:1 by the Canadian government)	1,000
Canadian Food Grains Bank 2019 planting	1,200
Doctors Without Borders (worldwide health care/medical aid)	1,000
Effect Hope/Leprosy Mission Canada (medical assistance for individuals suffering from leprosy)	500
Elizabeth Fry Society (women's counselling/transitional shelter)	500
Ghana Rural Integrated Development (support farming, health care and education in Ghana)	500
Hope International	500
John Howard Society (men's counselling/transitional shelter)	500
Mercy Ships (provide s operations where needed most in Africa)	500
Samaritan's Purse (water supply to drought stricken areas)	1000
Tabitha Ministry (support programs for families with AIDs in S Africa)	500

In 2018 the Collier Mission Committee donated \$9,450 to 13 organizations.

### Youth Mission Committee (formerly Mission Possible Fund Committee)

#### Purpose

The Youth Mission Committee consists of two members of the Children & Youth Committee and two members of the Collier Mission Committee who distribute donations to youth applicants in accordance with the Memorandum of Understanding dated April 12, 2012.

#### Goals

To prayerfully distribute funds to youth to promote church mission and world understanding within the membership of Collier Street United Church, and the Barrie community, and to provide the youth with an opportunity to exercise their Christian faith in meaningful service.

#### Activities

The committee did not receive any requests to support youth in mission work this year.

- Larry

## Outreach Committee

The Collier United Church Outreach Committee continued to assist community members living in poverty. A meal was provided, along with the opportunity of building community and relationships. These goals were met through the following activities. - **Larry**

## Collier's Table



*"In the Christian tradition, "Table" is a place where all are equal, all are welcome and where there is enough for all."*

We hosted our 17<sup>th</sup> and 18<sup>th</sup> Collier's Table events on June 8 and October 19, 2018, where we welcomed those in our community living with poverty, while providing nourishing food, warmth, respect and fellowship. These events provide important opportunities to build relationships and community with those who attend our events and our volunteers. Dedicated leaders for these events are Lianne Patterson and Steve Harding. Numerous volunteers support these outreach efforts by donating food items or financial support, and by setting-up, cooking, serving, hosting and cleaning up at Collier's Table. There are approximately 50 wonderful volunteers supporting each dinner! In 2018, a grand total of approximately 600 meals were served: 260 eat-in and 340 take-home.

Collier's Table operates on a break-even basis, with costs being associated to food – one dinner costs approximately \$900. Generous financial support is received from congregation members and from the UCW – thank you! Additionally, The Barrie Food Bank donates some food items and Congregation members support the events further by providing fresh fruit, salads and desserts. We also earned funding in support of our outreach efforts via a free-will offering by providing intermission refreshments at the December Bravado Concerts.

There is always an amazing, powerful and caring spirit within Collier at these events – it truly is the hands of God in action! - **Lianne**

## Food Bank Donations/Operation Christmas Child

These worthwhile opportunities continue in 2018. Thanks to the Church and staff who gave so graciously to the Food Bank and Operation Christmas Child, by placing food items or gift boxes in designated areas near Reception for delivery. We also brought small "love gifts", parcels with various items to the Christmas Pageant services. They were given to Friendship Native Centre and the Busby Centre.

## Rainbows

Another successful session of Rainbows has come to an end. Our meetings this year took place on Monday evenings from September 10 - December 10, 2018.

As in the past few years, our participation numbers were low but this in fact is a good thing. It means that more schools are offering the Rainbows program. In some cases, it means that families who might not be able to attend in the evenings are able to take part in a Rainbows program at their school during the day.

This year, we had a total of 22 children and 7 facilitators which meant that some classes were very small. This can sometimes make for uncomfortable silences but once again, the leaders came through and were able to create a safe and welcoming environment where the children felt good about sharing their feelings surrounding loss with their peers.

With the lower numbers I was able to come well below my projected budget but am so grateful for the allowance that Collier Street United Church allots to Rainbows.

I truly believe that this is a very worthwhile outreach program in our community and parent feedback is always very positive.

A special thank you to Hewitt Holmes for attending our Celebrate Me night and for his encouraging words to the families as they celebrated completion of the program and for welcoming them into the Collier family. On behalf of the Rainbows participants I thank everyone at Collier for your financial and emotional support. - **Susan**



### **Refugee Sponsorship Committee**

During the summer of 2018, we welcomed our new comer family, Enas, Fatima, Qusai and Kahled to Canada on August 20, 2018. The members of the Collier Refugee Sponsorship Committee continue to meet once a month, supporting each other and our new comer family.

The Committee and Enas are now planning for the Syria Civil Defense White Helmet speaker event on Sunday, April 7<sup>th</sup>.

The family has participated in Collier's church life on various occasions. They have enjoyed events in the community such as the Santa Claus Parade, Hallowe'en, skating, snow tubing with Syrian friends and trampolining at a Play Store.

Enas has learned the fine art of banking and is staying within her budget. (Extraordinary expenses are surfacing: i.e. math tutoring for Fatima, sensory activities for Kahled, and respite care for Enas.) Enas now attends English as a Second Language class 5 days a week and has used the public transit system.

The children are doing well in school: Qusai has made new friends, Khaled goes to school on the bus by himself and is involved in the School Success program, and Fatima has successfully completed her first semester.

The caring and sharing of the Collier Refugee Sponsorship Committee and the generosity of our donors is appreciated by our Syrian family. *It has made a difference in their lives and ours.* Thanks be to God. - **Robin.**

### **SHARING THE GOOD NEWS**

...larger through intentionally inviting others on this journey of faith

**\$60,554**

**13%**

#### **Reception Desk:**

Reception was convened by Jeff Williams. We thank Jeff and the many volunteers that welcome guests and supply security:

Leona Appleby, Frank Best, Jean Cooke, Jane Craig, Marilyn King, Edie Lohow, Larry and Sally Murray, Marnie Neale, Judy Robertson, Deb Tyler, Ria Won, Erryle George, Robin Milani, and Meloni Simpson.

This team often provides extra help and friendship to the staff as they are able besides their role on the reception desk. The staff is grateful for this. The hours spent are rewarding for the volunteers and help them get to know more people from the congregation and community. New team members are always welcome.

#### **Promotions Committee:**

Laurie Crosson has been editing a periodic newsletter, which is especially focused on promoting upcoming events. This has been a great tool and was certainly a big part of the success of Collier's Food Fest in the fall. Website updates are provided by Laurie Crosson or staff. We welcome all feedback on ways to improve our communications through our website.

#### **Reaching Out:**

This past fall has seen some new initiatives in our congregation which help us to draw closer to each other and know each other better as members of our church community. These include extending the peace of Christ to each other, celebrating birthdays, anniversaries and other milestones as well as acknowledging the relationship of the First Nations of this land.

As we do these things we bless others as well as ourselves.

#### **2019:**

Prayer is a very important part of our journey of faith and there are many ways to pray. In the fall, we hope to start a group that explores different ways of prayer. Keep a lookout. - **Anne**

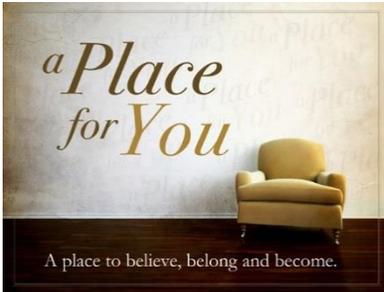
## GOVERNANCE

...deeper through discipleship

**\$18,632**

**4%**

### The Official Board



There is a song that resonates with me when I think of our church. "Feelin' Good", was originally composed by Cy Grant, later covered by Nina Simone and finally by Michael Buble. This song is full of spirit just like Collier Street United. This song seems to live transfixed somewhere between past and future, just like Collier does.

Bird's flying high, you know how I feel. (God's great creation in all things)  
Sun in the sky, you know how I feel. (Echoes of hope)  
Breeze driftin' on by, you know how I feel. (The Breathe of the Holy Spirit in each one of us)  
It's a new dawn.  
It's a new day.  
It's a new life...for me (Renewal)  
And I'm feelin' good.

In this song I hear the echo of hope, faith, love & promise that link Collier's past vision to its current one. We are at the start of something new and our world is full of possibility.

This year has been one of achievements. The waiting has been hard. Waiting for what seems like an eternity to see our hard work and hopes for Collier come to fruition.

Finally, the new day is here:

We have seen the Capital Campaign funds being used to do much needed repairs on our church. The steeple will finally be rejuvenated due to the hard work of the Property Committee.

We have seen the birth of new programs to help within our walls and beyond in our community and world. The inaugural Collier Tasting Event and Potluck dinners have brought our community close.

We have reached our mission goal to help those abroad. We welcomed our refugee family to Collier and Canada. We had been waiting for so long to greet them. The moment we had been waiting for and hoping for was realized.

We have seen programs at the cusp of rebirth. The music at Collier will soar under the new leadership of Marilyn Reesor. She represents both years of experience and brings to us talent anew in her creative gifts.

The youth group is growing and is well attended with 9 boys and 1 girl. They represent hope for our future, possibility and potential as they develop character.

"And this old world, is a new world, is a bold world.  
For me.....And I'm feelin' good."

God is good. And there is much to sing about.

- **Christy Manuel**

## **Living Waters Presbytery**

Our congregational representatives to the Living Waters are Leona Appleby (Lay member): Spiritual Development Commission  
Maureen Attwell-Murdock (Lay member): Member at Large, Robert Murdock (Lay member): Member at Large along with our two ministers:  
Rev. Hewitt Holmes: Personnel Support and Education Commission and Rev. William Haughton (Secretary).

## **Background**

The United Church of Canada, in 1925 created the model under which it operated until December 31, 2018. The Church was composed of 4 Courts (or levels) which were: General Council, Conference, Presbytery and Congregation or Pastoral Charge. These levels were tasked with the operation and the decision making process of matters within the United Church of Canada.

Collier Street United was a part of the Living Waters Presbytery, which encompassed a geographical area east of Hwy 400 to Epsom, Ontario and from Steeles Avenue West north to Parry Sound. This was one of the four (4) Presbyteries contained within the Toronto Conference.

Within our Presbytery there were five (5) Commissions which conducted the majority of the operation of this Court. They consisted of: Community Connections, Congregational Life, Personnel Support and Education, Spiritual Empowerment and Vision and Church Development. Rev. Terry Davies was the Chair and Rev. William Haughton was the Secretary.

## **2018 Report**

Living Waters Presbytery met 4 times this year. (March 13, June 12, September 11 and November 13). The final meeting of the Presbytery was held at Burton Avenue United Church hosted by Andrea Wheaton (DLM) and this snowy night proved to be both historic and emotional for many of the attendees who had worked tirelessly over the preceding ten years of this Presbytery.

The work of the evening involved the wrapping up of financial proposals surrounding funds realized when Central United Church (Barrie) closed. There were discussions at the individual commissions and Personnel Support and Education approved the five year term of prospective Licenced Lay Worship Leaders, some of whom had served for many years. Robert Murdock, (following his two year course and practical experience training) was interviewed by a designated panel and approved for Licencing beginning January 01, 2019.

The evening was closed with a ceremony of appreciation and the sharing of the sacrament of communion.

## **Remit 42 and 43- Region 10**

As a result of decisions made at General Council #42 and approved at #43 in 2018, the structure of the United Church of Canada would be streamlined to: Denominational Council (National), Regional Council (Region) and Communities of Faith (Local).

Following an on-line election, the proposed Region 10 (which Collier Street United Church would become a part) became **Shining Waters Regional Council** - <https://region10.ca/shining-waters-regional-council/>. This name reflected historical and cultural influences including our aboriginal people.

There are now 16 Regional Councils across Canada.

As a congregation with more than 300 members, *we are entitled to elect and engage 4 Council Representatives*. These names will be submitted for congregational approval at the Annual General Meeting.

- **Rob**

## Annual General Meeting Minutes – Sunday, March 4, 2018

The congregation gathered in the church hall following a shortened service. Special thanks to our ministers, organist and others for helping us with the trials of moving the meeting to the Hall. The meeting was called to order by Chair, Larry Murray, at 11:23 a.m. and the congregation recited together the Living Waters Presbytery Covenant.

The Chair requested attendees review the agenda for additions and/or deletions. There were no amendments.

**Motion:** MOVED by Phil Neale, SECONDED by Robert Murdock that the agenda be approved as printed. **Carried**

The Chair explained the voting requirements at a congregational meeting are by full members only unless the congregation permits voting by corresponding members.

**Motion:** MOVED by Frank Best, SECONDED by Donna Martin, that corresponding members be permitted to vote at this congregational meeting. **Carried**

### IN MEMORIUM

Rev. Will Haughton read the list of those who have gone before us in 2017 and we remember them and hold their families in our prayers. Rev. Haughton lead us in a prayer of remembrance.

### MINUTES OF 2017 ANNUAL MEETING & CONGREGATION MEETING

Secretary, Lianne Patterson, referred to the minutes of the Annual Meeting dated February 12, 2017 AND the Congregation Meeting, held September 24, 2017.

**Motion:** MOVED by Lianne Patterson, SECONDED by Ruth Wainwright that the minutes of both meetings be accepted as printed. **Carried**

### CONGREGATIONAL APPOINTMENTS

**Session** – returning Elders (4 years) – Paul Ambridge, Donna Martin and Marg Valad; Dorothy Schonewille (to be confirmed)

**Motion:** MOVED by Donna Martin, SECONDED by Rob Murdock that the session appointments be approved. **Carried**

**Ministry and Personnel Committee** – Joyce Moore

**Motion:** MOVED by Brian Young, SECONDED by Robert Murdock that the Ministry and Personnel Committee appointment be approved. **Carried**

**Official Board** – Volunteers Rep. – Gord Emerson

**Motion:** MOVED by Dorothy Ramsay, SECONDED by Rob Murdock that the Volunteers Rep. appointment be approved. **Carried**

### BOARD OF TRUSTEES REPORT

The Trustees Financial Report for period ending December 31, 2017 was presented by Brian Young, Secretary-Treasurer of Trustees. The total of all funds held by the Trustees was \$570,746.43. Clarification of interest earned on investments vs. interest paid on the loan was provided. Interest earned on investments had traditionally been held in the investment and reinvested however since the church is in deficit, the interest is being applied to our debt. Investment interest is higher (approximately 15%) than the interest being paid on the loan (approximately 4%). One member of the Trustees Committee who lives a distance from Barrie calls into the meetings rather than physically attending.

**Motion:** MOVED by Brian Young, SECONDED by Phil Neale, that the Board of Trustees Financial Report be accepted. **Carried**

### LOOKING FORWARD CAMPAIGN

Campaign Co-Chair, Laurie Crosson, provided an update on the status of the Looking Forward Campaign; the details are included in the Annual Report. The best part of the campaign is getting together to meet with people and to feel the connection we have together through the church. Over 70 people have been met with which is less than 1/3 of the congregation. Additional meetings are planned; some delays are incurred with coordinating schedules. Any congregation members who are willing to meet with others are requested to contact a member of the Looking Forward Campaign Committee. There are 4 years remaining in the campaign with approximately \$615,000 to be raised. Along with Co-Chairs, Laurie Crosson and Stephen

Manuel, committee members are Jean Cooke, Donna Martin, Phil Neale, Marg Valad and Brian Young. As of February 20, 2018, \$385,530 has been raised from 53 pledges; cash received to date is \$180,284.48 (46.76%); cash to be received is \$11,255.68 (2.92%); future pledges to be received is \$193,864.84 (50.29%). There are some projects that will be paid out this year which are detailed in the 2018 budget. Decisions regarding where funding is directed is based on the needs of the church. There is also a 5-year fundraising plan. The funding is determined by the Campaign Committee, which is then reflected in the budget and approved by the Board.

**Motion:** MOVED by Darcy Dolmage, SECONDED by Brian Young, that the Looking Forward Capital Campaign Report be accepted. **Carried**

The Chair extended thanks to the UCW for coordinating lunch. The Chair also acknowledged and thanked the UCW for their support regarding funding for fixing the ventilation in the main kitchen and the painting of the church hall. Rev. Will Haughton offered a blessing and lunch was served.

## LUNCH BREAK

Following the lunch break, in preparation for the difficult subjects coming up in the meeting, the congregation again recited together the Living Waters Presbytery Covenant.

## FINANCIAL REPORTS

The Official Board was provided with the first Balance Sheet at the board meeting of February 27 but without an opportunity to review. Once finalized, the Balance Sheet will be shared at a future congregation meeting and an audit of the books will be considered.

### Financial Reports – 2017

Treasurer, Monica McArthur, along with Finance Committee member, Laurie Crosson, presented the Financial Statement for the period ending December 31, 2017 which showed a deficit balance of \$65,201. The Finance Committee meets monthly; the Chair is Monica McArthur; Committee members are Laurie Crosson, Rev. Will Haughton, Rev. Hewitt Holmes, Joyce Moore and Valerie Samson (Bookkeeper). More participants would be welcome on the Finance Committee.

The Music Outreach Ancillary Fund limit is \$2,500; the Music Outreach Ancillary balance is currently \$3,900 therefore \$1,400 will be moved to the Music budget. Sarah Svendsen, Organist/Choir Director, identified that there is a new Music Committee who is working together to ensure reporting is transparent and within the rules of the church. All of the budgetary items and accounting are overseen by Collier's Bookkeeper. Full accounting reports will be provided in the future. The Music Outreach has taken off in a positive direction. In 2017, the Music Committee paid back through fundraising, amounts toward the adult and youth choir budget. Music Outreach is a floating budget that is completely funded from outside donations gained through the promise that the fundraising goes back into the Music

Outreach program. The Music Outreach was approved by the Official Board by granting of the Ancillary Account as a program under the Music Committee. The Organist/Choir Director indicated the program is congregationally designed and congregationally approved. The Organist/Choir Director's contract includes a children's choir component. The Music Outreach is expected to grow Collier's family.

The Presbytery Assessment is based on the size of the congregation's budget, where it used to be based on the number of members. Collier's reduced membership level would not reduce the overall Presbytery Assessment which is a requirement of the United Church. The Session should review the membership level regularly for accuracy.

Ancillary accounts are held within Collier's accounts and are not in an outside account.

**Motion:** MOVED by Monica McArthur, SECONDED by Laurie Crosson, that the 2017 Financial Statements be accepted. **Carried**

### Proposed Operating Budget – 2018

Finance Committee member, Laurie Crosson, along with Treasurer, Monica McArthur, presented the proposed 2018 Operating Budget projecting revenues of \$533,700 and expenditures of \$562,988 resulting in a deficit of \$29,288. The Finance Committee approaches their work as being good stewards of the congregation's resources. A very difficult decision was made to reduce hours in Administration and Custodial. Reductions within Music and Ministry were considered however before impacting these areas, we need to understand our mission and purpose for Collier.

In April 2018, the Official Board will be participating in a Visioning Workshop that will inform our mission and vision which will inform any further budget decisions. To do so

before we know our mission and vision would be premature. The goal was not to cut programs for 2018.

The proposed 2018 budget reductions in administration and custodial were meant to have minimal impact on programs, with the support of our ministry staff. These changes have not yet been implemented therefore the savings are less than budgeted. These reductions will impact the staff as well as people using our facility. When reviewing the budget, there are items that may not be touched, while administration and custodial are able to be.

The church office would be closed on Fridays, and the church on Saturday afternoons. The Ministers agreed to take on certain duties, such as preparation of the bulletin, which

would reduce some administrative tasks. These adjustments have been presented to M&P, who discussed these changes with staff.

The Music Outreach Ancillary transfer of \$1,400 will be used towards other music budget items therefore the full music budget may not be used. A congregation member sent a proposal to the Finance Committee proposing the music programming be provided based on the previous hours of 14

The UCW donation of \$10,000 is included as a budget promise. In the Fall UCW was requested to increase their donation to \$15,000 which was declined. If UCW is able to offer the \$10,000 donation, it will be decided in spring 2019.

There may be a revenue opportunity for Collier, similar to St. Paul's United Church in Orillia, in offering a concert hall/performance space where other venues, such as the Orillia Opera House or Georgian College, are too expensive

per week, which could provide a savings of approximately \$12,000 annually. A response remains outstanding.

We have not applied for a student grant and the deadline has passed which could result in budget savings of \$1,500.

There is no A/V Budget included for 2018, which should be \$750.

for smaller groups. The cost of required renovations would need to be considered.

Thanks was extended to all volunteers – on the board, in UCW, our Ministers, in the Music Program – for their dedication and hours.

Since the motion on the table is contentious, it was proposed that the vote on the 2018 budget motion be done by secret ballot.

**Motion:** MOVED by Monica McArthur, SECONDED by Laurie Crosson, that the Proposed Operating Budget for 2018 be accepted. **Defeated by secret ballot vote [Result of Yes = 11/No = 77]**

**Motion:** MOVED by David Wainwright, SECONDED by Peter Eddy, that the 2018 Budget be reviewed by the Finance Committee and incorporate where appropriate the comments and suggested given at the Annual Meeting. **Carried**

**Motion:** MOVED by Kathy Michael, **SECONDED** by Erryle George, to append the Financial Statements with the posting of the Official Board Minutes monthly. **Carried**

## RESEARCH COMMITTEE REPORT RE: CONGREGATION SURVEY

Research Committee Chair and Secretary, Tom George and Lianne Patterson, presented the results of the congregation survey. Following the Congregational Survey presentation, the Chair advised that the Official Board has a full day retreat scheduled on April 14, 2018, to explore Collier's purpose, vision, mission and priorities in order to address the survey report.

## ADJOURNMENT

**Motion:** MOVED by Peter Eddy that the meeting be adjourned at 3:30 p.m. **Carried**

## BLESSING

Rev. Hewitt Holmes closed the meeting with a blessing.

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Chair, Larry Murray

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Secretary, Lianne Patterson

## Congregational Meeting Minutes – Sunday, April 15, 2018

The congregation gathered in the sanctuary following the worship service. The Chair declared that we had a quorum. The meeting was called to order by Chair, Larry Murray, at 11:55 a.m. and Rev. Will Haughton opened the meeting with prayer. The congregation recited together the Living Waters Presbytery Covenant.

The Chair requested attendees review the agenda for additions and/or deletions. There were no amendments.

**Motion:** MOVED by Erryle George, SECONDED Dave Lord by that the agenda be approved as printed. **Carried**

The Chair explained the voting requirements at a congregational meeting are by full members only unless the congregation permits voting by corresponding members.

**Motion:** MOVED by Peter Eddy, SECONDED by Joyce Moore, that all in attendance be permitted to vote at this congregational meeting. **Carried**

## Proposed Operating Budget – 2018

Finance Committee member, Laurie Crosson, along with Treasurer, Monica McArthur, presented the proposed 2018 Operating Budget projecting revenues of \$528,700 and expenditures of \$578,933 resulting in a deficit of \$50,233. The Official Board has reviewed this budget and supports its approval. The Finance Committee has committed to be fair to all by providing 3 months' notice to staff impacted by changes.

The Finance Committee approaches their role as being good stewards of the congregation's resources. The budget projects revenues of over \$500,000 which generates a perspective of abundance, not scarcity. What can Collier do for our community – what is our mission – with this abundance in mind? Of course, there are also expenses. We had a beautiful older building that needs to be maintained. We have paid custodial, administrative, music and ministry staff. Our expenses exceed our revenues and the budget projects an over \$50,000 loss. In the first budget presented to the congregation, program cuts were not contemplated by the Finance Committee – they felt that was the role of the congregation. Feedback received from congregation members has been considered. There have been adjusted working hours to all staff positions – ministers are not considered staff. The details of these adjustments will be reviewed in detail shortly.

Overall expenses have increased from the last version of the budget from \$561,988 to \$578,933. Learning and Growing in faith was reduced from \$10,063 to \$8,600 to reflect 2017 actual numbers. Caring and Nurturing reduced by small amount to reflect 2017 actuals. The Music Maintenance was reduced to reflect 2017 actuals and \$1,400 is being recovered from the Music ancillary account. Under Worship, \$750 was added for AV tech support and pulpit supply was reduced to \$1,000. Church office was reduced to reflect 2017 actuals. Under Property, utilities were reduced to be closer to 2017 actuals while still leaving a buffer. Under Administration, there was a slight adjustment in bank charges for 2018.

Ministry and Personnel is the most significant portion of the budget. The adjustments do not reflect the effectiveness or lack thereof of those who provide support to the work of ministry of this church.

Under Other staff, the previous budget was estimated at \$90,645 and this proposed budget is \$134,469. This is to reflect changes in working hours for the office administrator, custodians and music director effective August 1, 2018. It is our expectation that these changes will not have a negative impact on the church operation and worship life. The following slides were presented to illustrate the proposed adjustments:

	<b>Current Church Hours</b>	<b>Proposed Church Hours</b>
<b>Monday to Thursday</b>	8:30 am – 9:30 pm	9:00 am – 3:00 pm 5:30 pm – 9:30 pm
<b>Friday</b>	9:00 am – 1:00 pm Evening for 12 Step	9:00 am – 3:00 pm Evening for 12 Step
<b>Saturday</b>	9:30 am – 1:00 pm	As required by rentals or congregational events
<b>Sunday</b>	9:30 am – 1:00 pm	9:00 am – 1:00 pm

Over the past year, Tom George and his Research Team conducted 2 surveys of past and current congregants and these results have been provided to the Official Board and the congregation. The Board met yesterday to participate in a visioning workshop look at where we are going as a church over the next 5 years. The Research survey data helped inform this board work. When we determine our mission we can make decisions around the staff support required.

This budget has given us another opportunity to look at our revenues and expenses and to consider input received from congregation members. We've also had a look at the balance sheet.

The 2019 budget proposal is included for information purposes only. We will review revenue first. There were no changes to Regular Givings and Other Givings. Fundraising was reduced from \$25,000 to \$10,000 as the Silent Auction committee may identify a project to the amount of \$15,000. Cost recoveries of \$10K are included which were not previously. Total budgeted revenue is \$528,700.

This is when the church is open and is not necessarily when staff is present.

<b>Current Office Hours</b>	<b>Proposed Office Hours</b>
Monday to Thursday 9:00 am – 5:00 pm	Monday to Thursday 9:00 am – 2:00 pm

Working hours – The following chart reflects changes in working hours for the office administrator, custodians and music director effective August 1, 2018.

	<b>Current Working Hours</b>	<b>Proposed Working Hours</b>	<b>Weekly Difference</b>	<b>Annual Savings</b>
<b>Lead Custodian</b>	40 hours	30 hours	10 hours	\$10,311
<b>Part time Custodian</b>	30 hours	20 hours	10 hours	\$7,280
<b>Administrator</b>	31.5 hours	20 hours	11.5 hours	\$11,936
<b>Music Director</b>	20 hours	16 hours	4 hours	\$9,659
				Total Annual Savings \$38,875

Ministry & Personnel Committee Representatives have met with all incumbents and all have received information of the change in hours. The meetings went fairly well; negotiations will continue with staff. It is our expectation that these changes will not have a negative impact on the church operation and worship life.

Total salary expense is \$578,933, compared to revenue of \$528,700 resulting in an estimated loss of \$50,233 which would be financed by the ongoing Line of Credit.

Larry Murray asked that individuals speak only once until all have had an opportunity to speak and to keep the covenant in mind.

The incumbents have indicated the current workload is not as heavy as it used to be and it is felt the work can be accomplished with the lower number of hours. The administrator indicated she could work fewer hours than was proposed. The ministers have indicated they will pick up a few administrative tasks. The lead custodian is ok with the changes. In the M&P meetings, each staff member appeared to be fine with the hours suggested. M&P is in the process of revising the job descriptions.

The Line of Credit (LOC) charges are covered by the income earned on the investments. The interest paid on the LOC is at a minimal amount. It is currently 3.5% which fluctuates with the prime rate.

It was suggested that it may be beneficial to some congregation members to have the office open later one day to accommodate people who work to have access to the church office. As a congregation, we are to provide administrative support for the ministry staff so the administrator position is based on ministry needs to support their work. As a congregation that is what we are obligated to provide. We are all going to have to do a little bit more and adjust to different hours.

Other givings Account 71.00 noted as Capital Camp Transf (Capital) and Capital Camp Transf (Wages) confirms a transfer in the amount of \$100,000 from the Looking Forward campaign to cover the steeple work and wages.

There is a transfer in the amount of \$1,400 from the Masters in Music Ancillary fund. This is because revenues above \$2,500 are to be transferred to the church.

There is an \$800 expense in Legal and Audit for 2018. An audit has not been done since 2014. The \$800 budgeted is for advice from a Chartered Accountant to set-up the balance sheet which provides the ability to have an audit conducted, which is planned in 2019.

Capital Income and Capital Expenditures were separated from other things and not included in the Operating Budget. We will review how to best show the capital expenditures outside of the operating expenses.

In view of the weather which has kept some folks away, it was suggested to take an informal show of hands on whether people are ready to vote. In accordance with The Manual, we do have a quorum so therefore we have met the requirement.

A few years ago, a committee reviewed the Music Ministry evaluating the minimal effort required and it was clear we needed less performance however respectful and meaningful. The congregant felt the Music Director's hours are not realistic to drive a successful program that reaches out to the community. We need to be mindful that although we can cut expenses, where is the committee that can focus on how we going to grow the church?

The 2 surveys indicated that there was a considerable request for change to take place within church life. Official Board has approached that idea and has already spent time discussing the way forward for our church and changes that might help to make us more successful. There was a broad request for how to move forward in a positive way. Confidence was expressed in the current board that will formulate a plan in order to be successful. For 2018, the budget would be set based on the budgeted values.

The Manual requires that we accept the motion without changes or we accept the motion with changes but we have to know what those changes are or we accept the motion and ask the governing body to make those changes.

There is a hope that those of us who have hung in through these difficult times can move forward together. We obviously don't have the funds to do everything we want to do but if we work and pray together, perhaps some of our folks who are still wavering will return and we'll be successful in moving forward.

**Motion:** MOVED by Monica McArthur, SECONDED by Laurie Crosson, that the 2018 Proposed Operating Budget be accepted without any changes as recommended by the Official Board. **Carried – As is customary, the ministers did not vote.**

Thanks to the Finance Committee for their hard work over the last 5 months on the budget. It required a big effort and there is much appreciation. The Finance Committee has existed for only about 1 year.

### **2017 Balance Sheet**

Finance Committee member, Laurie Crosson, along with Treasurer, Monica McArthur, presented the Balance Sheet dated December 31, 2017.

There are two parts to the balance sheet – our assets (what we own) and our liabilities (what we owe). This is the first balance sheet we have produced in many years. Our bookkeeper, Valerie, worked with Chartered Accountant, John Nixon, going through each account to determine the activity that has taken place in the account and to reconcile it to what we actually have in the bank. It has taken many hours to produce. They started with balances from December 31, 2016, and worked through the transactions for 2017 to produce the balance sheet as of December 31, 2017.

Current assets reflect what we have in our operating account, mission account and petty cash. The RBC Trustees Account is the Looking Forward campaign account. We have four main 'bank' accounts – our operating bank account, under current assets, and then three accounts held by the trustees. One is the RBC trustees account and the other two are the Heritage fund and the Trustee Margin account. These were the accounts that were the most challenging to reconcile. They are referred to 3 or 4 times on the balance sheet. We have prepared a summary so you can see how these accounts reconcile to the actual balances in the investment account:

### **Heritage Fund – Trustees**

39.10 Account Balance (listed in Equity)	\$276,184.11
10.97 Due from General Fund Heritage	<u>-\$7,397.17</u>
17.00 Invest in Shares – RBC – Heritage	<u>\$268,786.94</u>

### **Capital Fund – Trustees**

39.61 Account Balance	\$136,949.03
10.99 Due from General Fund (Capital)	<u>-\$2,069.11</u>
10.16 RBC Trustees Account	<u>\$134,879.92</u>
<b>Trustees Margin Account</b>	
39.20 Account balance	\$285,730.68
20.10 Bank Loan	+\$121,393.98
10.98 Due from General Fund Margin/Trustees.	<u>-\$105,168.17</u>
17.01 Invest in Shares. Trustees – Margin	<u>\$301,956.49</u>

What should be in the Heritage Fund is \$276,184.11. This is listed under equities and is generated from opening balance from 2017 and tracks all transactions that affect the heritage fund.

This should then equal the asset account 17.00, however it does not. This is because in previous years (and we don't know how many years back this goes) some transactions did not go through the investments. The transaction was attributed to the fund but the money actually went into the general bank account. Therefore, in theory, there should be a transfer from the general bank account to the heritage investment account to fully fund that fund. The transfer would be for \$7,397.17.

As another example to illustrate what has happened – \$100 is given to the church for the trustees account. The accounting transaction puts that \$100 in the trustee's account however the actual money is deposited into the general fund.

Following is what we know:

1. The money is not missing – the money was used for church expenses.
2. We don't know how far back this goes as it has been years since a balance sheet was produced or an audit was performed.
3. Standard operating procedures have been put in place and documented by the bookkeeper with the assistance of John Nixon, Chartered Accountant.
4. The Finance Committee is recommending that a financial review be performed at the end of 2018.

With the assistance of a Chartered accountant we have accounted for these resources to the best of our ability and we now go forward with new processes to ensure it is completed properly in future.

Our property is owned by the United Church of Canada so is not included on the Balance Sheet. Everything we have is held in trust for the United Church of Canada including these funds however the United Church allows us to manage these assets. Our insurance valuation may be a more meaningful number – we are insured for \$5,000,000.

**Motion** – MOVED by Monica McArthur, SECONDED by Laurie Crosson, that the 2017 Balance Sheet be accepted as recommended by the Official Board. **Carried – As is customary, the ministers did not vote.**

## ADJOURNMENT

**Motion:** MOVED by Laurie Crosson that the meeting be adjourned at 12:54 p.m. **Carried**

## BLESSING

Rev. Hewitt Holmes closed the meeting with a blessing.

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Chair, Larry Murray

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Secretary, Lianne Patterson



# Collier Street United Church

## 2018 Annual General Meeting Agenda

Sunday, February 24, 2019 – Hall

1. **Call to Order, Regrets and Courtesies** – Chair Christy Manuel
2. **Prayer** – Rev. Hewitt T. Holmes
3. **Covenant (We say together):**

*May we act with humility and respect;  
May the words we speak show truth and wisdom;  
May our thoughts be honest and courageous; and  
May everything we think, say and do,  
show gratitude and be wrapped in love.*
4. **Declaration of Conflict of Interest** – Chair Christy Manuel
5. **Motion to Appoint Minute Taker (Lianne Patterson)** – Chair Christy Manuel
6. **Motion to Accept Agenda** – Chair Christy Manuel
7. **Motion to allow all present to participate in discussion** – Chair Christy Manuel
8. **Minutes of Previous Meeting** – Lianne Patterson
9. **Matter Arising from AGM minutes:**
  - a. Long Term Development Plan – Lianne Patterson
10. **Motion to receive reports in Booklet** – Chair Christy Manuel
11. **Motion to approve Vision, Mission Statement and Core Values** – Chair Christy Manuel
12. **Motion to approve un-audited financial statements for 2018** – Monica McArthur
13. **Motion to appoint Morrison CPA to review financial statements** – Monica McArthur
14. **Motion to approve 2019 Budget** – Monica McArthur
15. **Motion to appoint to the following:** – Chair Christy Manuel
  - a. **Official Board** (Chair Elect, Being Community, Learning and Growing in Faith, Serving Others, & Volunteers)
  - b. **Session** (8-10 people)
  - c. **Board of Trustees** (Darcy Dolmage)
  - d. **Shining Waters Regional Council** (Robert & Maureen Murdock, 2 others)
16. **Motion to Adjourn**
17. **Closing Blessing** – Rev. Hewitt Holmes