

COLLIER STREET UNITED CHURCH
OFFICIAL BOARD MEETING MINUTES
Tuesday, June 27, 2017

Chair, Larry Murray opened the meeting at 7 p.m. and welcomed Maureen Attwell-Murdock, Tom George and Lianne Patterson. Rev. William Haughton offered the opening prayer.

Present: Larry Murray, Brian Young, Donna Martin, Jean Cooke, John Boer, Rev. Hewitt Holmes, Rev. Will Haughton, Darcy Dolmage, Bev Stockdale, Dorothy Ramsay, Christy Manuel, Monica McArthur, Tom George, Lianne Patterson, Maureen Attwell-Murdock and Bev Pattenden.

Regrets: Robert Murdock

Corresponding Members: none

Declaration of Conflict of Interest: none

Consideration/Approval of Agenda:

Motion: Moved by Dorothy Ramsay, seconded by Brian Young the agenda be approved as distributed. **Carried.**

Correspondence:

- 1) Letter to Central United Church re: closing
- 2) Letter from Diane Bosman, Program Coordinator, Member Engagement of General Council re: nomination of Rev Hewitt Holmes to the Admission's Review Committee of United Church of Canada General Council
- 3) Letter received from congregant with comments on staff – letter was given to Chair of M & P for action with report to the Board no later than October Official Board meeting

Consideration/Approval of Minutes, May 23, 2017

Motion: Moved by Bev Pattenden, seconded by Donna Martin, the minutes of Official Board meeting of May 23, 2017 be approved as distributed. **Carried.**

Business Arising from Minutes and Reports

For Decision

Confidential Interim Report – Lianne Patterson & Tom George

A motion was made at the annual meeting of February 12, 2017 that a committee be formed to gather information as to why members have left Collier. The committee commenced within 30 days of the annual meeting and would provide an interim report by June 2017.

A committee of 7 interested members of Collier was formed, with Tom George serving as Chair and Lianne Patterson as Secretary. The final results of the survey was presented at this Board meeting of June 27, 2017. The members of Official Board expressed their appreciation to the members of the committee for all their time and efforts given freely to research and prepare the presentation.

Motion: Moved by Dorothy Ramsay, seconded by John Boer the report and discussion be held "in camera" with appropriate information shared in the minutes. **Carried.**

After much discussion, the Board made the following decisions:

- 1) To table the report until our next meeting to allow more time for consideration
- 2) To request a copy of the presentation for further examination by Board members and
- 3) To provide the congregation with the findings of the Interim Report

Motion: Moved by John Boer, seconded by Christy Manuel the Interim Report be distributed to members of the Board (in confidence) to aid in preparation for decision making at a special meeting of the Official Board to be held Monday, August 21, 2017 at 7 p.m. **Carried.**

Financial Report – Monica McArthur

Monica presented the financial statements noting an Income of \$82,425.94 with Expenditures of \$49,620.50 leaving a Net Ordinary Income of \$32,805.36 as of May 31, 2017. The Board acknowledged with thanks the excellent support of the Silent Auction team, the congregation and the UCW in achieving a positive number.

Requests for a Balance Sheet have been addressed. A few questions remain about the format. A team, consisting of the 2 Ministers, the Treasurer and Chair of Official Board will meet with the bookkeeper, Valerie Samson, to establish a clearer procedure for presentation of financial statements at future meetings.

Motion: Moved by Monica McArthur, seconded by Darcy Dolmage the financial report (Income and Expenditures) be approved. **Carried**

Discernment Committee Report

A committee formed with 2 Presbytery members and 4 members of Collier Street United Church. They met 8 times with Lisa Naumann and found that she demonstrated a deep faith, dedication to the ministry and was well prepared to continue in her faith journey.

Motion: Moved by Donna Martin, seconded by Brian Young that Official Board accept the recommendation of the discernment committee for Lisa Naumann and recommends to Living Waters Presbytery and Toronto Conference that she be received as a Candidate for the Order of Ministry of the United Church of Canada. **Carried.**

Revised Procurement Policy – Larry Murray

The Purchasing Policy was revised by the Chair and the Property Committee from the previous policy formed in 2014. Due to time restraints, it was decided to table this matter until our next meeting.

Intercultural Diversity – Christy Manuel

Christy presented a campaign against racism which she had received a few days before the meeting. The campaign was in the form of a pledge card, but the time restriction for the campaign was June 1 – 30th. She noted that many groups have committed to the fight against racism and feels that Collier Street United follows many of the suggestions for diversification. She offered to check into the organizing further for future campaigns that would benefit diversity in other churches as well as ours.

For Information

Trustee Report – Brian Young

Brian reported a combined balance of the (2) Trustee Accounts of \$542,478.00

Minutes on Website – Rev. Hewitt Holmes

Hewitt read from the United Church of Canada Manual (2016) and quoted from page 49 that the minutes of the Official Board meeting should be posted on the church website; first as a draft then again once approved. A copy of the approved minutes will also be posted on the bulletin board for the congregation to read.

M & P Report – Darcy Dolmage

The Covenanting service for Rev. Hewitt Holmes was held Sunday, June 25th at 4 p.m. Bryon McLellan returned to work on May 29th on a modified work schedule of half days. He will have an assessment with his doctor the end of June to see if he can resume his normal work schedule. Jack Van Dam has been filling the position, voluntarily, since Bryon became ill. The members of the Official Board are grateful to Jack for his dedicated service to the church. Collier was successful in securing another grant for a summer student. The position has been posted and applicants have started to be interviewed. The position has not been filled at this time.

Property Report – John Boer

Two quotes have been received on the Steeple repairs (\$73,000 and \$125,000). The contractor would like a signed contract by September 15, 2017 and a \$20,000 advance payment. Work on the steeple would begin in the season of Spring of 2018.

The Property Committee has received two quotes for repairs to begin on the flat roof. They have decided to hire Midhurst Roofing Limited to complete the repair for a cost of \$13,789.00 + HST. They guarantee their work for 5 years but have suggested the repair could extend the life of the roof for up to 10 years.

Further investigation of the kitchen ventilation and the church hall heating system will be investigated before a recommendation is made.

Motion: Moved by John Boer, seconded by Dorothy Ramsay the Official Board accept the recommendation of the Property Committee Chair and agrees to contract with Midhurst Roofing Limited to complete their proscribed repairs to a maximum expenditure of \$20,000.

Carried.

Transition Team – Christy Manuel

The meetings have been productive and the team has had positive feedback regarding visits within the community and individual homes.

Children & Youth Ministry – Rev. Hewitt Holmes

Hewitt would like to introduce a new curriculum for 2017-2018 season of Sunday school. The new curriculum is 'Godly Play' which has been most successful in teaching instruction at the Montessori schools. *See attachment #1*

Motion: Moved by Monica McArthur, seconded by Christy Manuel the Board approves the 2017-2018 Sunday School curriculum budget of \$5,558.00. **Carried.**

Toronto Conference/Presbytery – Robert Murdock

Maureen Attwell-Murdock presented the report in Robert's absence. *See attachments #2 & 3*

UCW – Jean Cooke

Jean reported the UCW was proud to present Collier with a cheque in the amount of \$10,000. There has been an influx in funeral receptions recently, having catered two large receptions for members of our church...Thelma Cockburn and Peggy Telford. Another reception will be hosted in memory of Vivian Sedgewick next month. UCW also prepared and served refreshments following the Covenanting service for Rev. Hewitt Holmes.

Motion to adjourn by Darcy Dolmage at 11:05 p.m.

Next Meeting: Tuesday, September 26 at 7 p.m.

Chair, Larry Murray

Secretary, Beverly Pattenden