



COLLIER STREET UNITED CHURCH CHURCH BOARD MEETING MINUTES

Tuesday, September 26, 2024 – Collier Boardroom and via Zoom

Call to Order: The Board gathered in the Board room at Collier Street at 2:26 p.m. Co-Chair Debbie Guyader welcomed everyone. The Board did the land acknowledgment together.

Rev. Hewitt Holmes offered the centering prayer.

Present: Bruce Armstrong, Laurie Crosson, Lorne Hassard (Zoom), Debbie Guyader, Rev. Hewitt Holmes, and Lianne Patterson (Zoom).

Regrets: None

Corresponding Members: None

Declaration of Conflict of Interest: None

Consideration/Approval of Agenda:

DECISION: Agreed by consensus, that the agenda be approved for our September 26, 2024 meeting.

Correspondence/Correspondence Follow-up –

1. City of Barrie, Request Letter (on agenda for discussion later)
2. Shining Waters Regional Council Response to Broker Letter – **The Region approved the appointment of Nidea Corporation as Broker representing Collier Street United Church [CSUC] for the development portion of Phase 2 of CSUC’s Re-Imagining process.**

Consideration/Approval of Minutes

DECISION: Agreed by consensus that the draft minutes of the Church Board meeting of July 24, 2024, be approved.

a) **Expressions and Gift for Outgoing Minister**

DECISION: Agreed by consensus that the Board goes in camera.

***DECISION:** Agreed by consensus that the gift to the former Minister be executed as discussed.*

DECISION: Agreed by consensus that the Board comes out of in camera.

**Rev. Hewitt Holmes left for the discussion and returned for the decision.*

b) **Profile and Search Teams for New Minister**

Appointment of Task Force Teams

DECISION: Agreed by consensus that the following individuals be appointed to their respective Task Forces as outlined below:

- i. **Profile Team** – Sharon Crossley, Greg Gimpoli and Lianne Patterson for three to six months.
- ii. **Search Team** – Bruce Armstrong, Greg Gimpoli, Judy Hassard, Marnie Neale, Anne Snell, and Jessica Wenzel for six to 24 months.

**Bruce Armstrong and Lianne Patterson abstained from the appointments.*

Board Co-Chair Debbie Guyader will contact the Region and provide the Profile and Search Team members' names and contact information.

Business Arising from Minutes and Reports For Discussion and Decision

c) **Time, Treasure & Talents – Social Action**

The last Social Action Task Force meeting was held in June 2024.

Finance Task Force Update – Laurie

DECISION: Agreed by consensus that the Finance Task Force Report and the Financial Reports as of August 31, 2024 (Income of \$240,741.07 and Expenditures of \$281,300.31), be accepted.

2025 Budget Principles and Guidelines were shared with the focus on Re-Imagine, Renew, Repurpose and Realistic. The 2025 draft budget was also presented for information.

DECISION: Agreed by consensus that the Board goes in camera.

DECISION: Agreed by consensus that the Board comes out of in camera.

d) **Property –**

City of Barrie, Heritage letter request

A letter from the City of Barrie advising that Collier is currently on the Heritage Listing and advising the required steps should Collier wish to become a Designated Heritage Building. No action will be taken.

Painting of the Windows and Staining of the Front Doors

The board reviewed four expressions of interest in this project. Bruce Armstrong was thanked for sourcing the quotes and doing the legwork on this project.

DECISION: Agreed by consensus that the exterior window painting and door refinishing projects be approved using Springwater Painting Co. Inc. to a maximum project value of \$20,000.00, with funding from congregational donations.

Task Forces and Board of Trustees Updates

e) **Worship, Connecting & Community**

The outgoing minister's de-covenanting/farewell and communion service will be held on November 17, 2024, at 10:30 a.m. Lunch and fellowship will follow the service.

DECISION: Agreed by consensus to accept the recommendations from the Worship, Connecting and Community Task Force that there be a joint worship service with St. Andrews on Christmas Eve, December 24, 2024, and there will be no CSUC service on Sunday, December 29th, 2024.

f) **Ministry & Personnel**

Staff Evaluations and Thanks

The Board sincerely thanks the Ministry & Personnel Team for their work throughout the year. The staff reviews completed in September 2024 were very supportive and effective, and the comradery was evident. M&P will assume supervisory duties of the staff in January 2025.

We are extremely appreciative of the efforts of M&P Co-Chair Sandra Dowds, who is resigning from this role effective September 30, 2024. Sandra carried out her role effectively with sensitivity, grace, dedication, and energy and has participated in the lives of the CSUC people and staff in a spiritual and meaningful way. We are tremendously grateful for Sandra's work on M&P.

Review of Custodial Role

The board discussed the Custodial role vs. the Caretaker role. We presently have a Caretaker from the Simcoe School District Board. St. Andrews Presbyterian Church Caretaker supports the maintenance and upkeep of the building twice weekly. Both roles will continue during the review of the custodial role.

M&P will undertake a review of the Custodial role vs. the Caretaker role and determine if the Caretaker role is sufficient, including understanding the offloaded activities managed by the Office Administrator, such as ordering supplies, contacting contractors to carry out maintenance work, etc., and recommend to the Board the role to be filled going forward.

DECISION: Agreed by consensus that M&P will review the Custodial role vs. the Caretaker role and recommend the role to be filled going forward at the January 2025 Board Meeting.

g) **Board of Trustees**

Board of Trustees Report dated August 31, 2024, is received for information with thanks.

The Board extends gratitude and appreciation for the dedicated leadership and contribution *the late* Donna Martin made to the life of CSUC, including roles on the Trustees, the Capital Campaign, and Session, among others.

h) **Anti-Racism – UCC Principles-Based Justice Work – Hewitt**

The Board reviewed the UCC Principles-Based Justice Work document, which outlines principles the UCC uses to guide their social justice work and recommends this to local congregations, living into the work that is actively anti-racist. These principles are being shared with the Social Action Task Force.

Adjourned by Consensus at 4:47 p.m.

Sending Prayer – Rev. Hewitt Holmes

Next Meeting: Thursday, November 28/2024, at 2:30 p.m. at Collier Street United Church and online.

Co-Chair, Debbie Guyader

Minute Taker, Lianne Patterson

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