



COLLIER STREET UNITED CHURCH  
**EMERGENCY OFFICIAL BOARD MEETING MINUTES**

Thursday September 3, 2020 – 7:00 p.m.

**Present:** Laurie Crosson, Sharon Crossley, Sandra Dowds, Steve Harding, Rev. Hewitt Holmes, Rob Murdock, Terry Oram, Lianne Patterson, Anne Snell, Susan Storrington, Terry Tizzard and Marg Valad.

**Regrets:** Christy Manuel

**Call to Order:** Chair, Lianne Patterson, opened the electronic meeting at 7:13 p.m. and thanked everyone for being available for this emergency board meeting. Rev. Hewitt Holmes shared a prayer.

**Purpose of Meeting:** To receive and respond to a recommendation from the Emergency Response Task Force [ERTF], as follows:

- Collier move to Phase 2 of our Re-opening Plan effective Sunday, October 4/2020
- Increase the numbers allowed to gather for meetings, gatherings, rentals and life rituals (weddings/funerals) from 16 to 25 (noted in Sections 2.11 and 2.12 on the Re-opening Plan)
- Child-friendly programming (Sunday School, Nursery, etc.) will not take place during Phase [Clarification for Section 2.13 re: Small Groups]

Lianne gave background on the COVID protocols for worship services and rental arrangements.

**Discussion:**

- Should COVID numbers change, the board would re-address the re-opening plan.
- Other United Church openings vary across our region.
- “Return to Church” Survey results:
  - 39 responses representing 50 people;
  - 65% indicated a desire to return to in-person worship;
  - 35% not returning for various personal reasons.
- Renters:
  - Responsibility of managing the details of their gathering is with the leaders of the renter groups.
  - Maximum numbers per room are noted on the room rental rates. Approximately 110 for Sanctuary including the balcony.
- Communication:
  - To be completed via email/e-newsletter and phone calls to those not on the email list.
- Liability:
  - By following Government COVID-19 guidelines and having these protocols documented in the rental guidelines and in the Re-opening Plan, liability should not be an issue.
  - Confirmation that our insurance documentation supports this has been requested from our insurance company.

- Masks:
  - Masks are to be worn at all times when in the building and will be provided to worshippers who don't have their own.
- Full implementation details of our return to in-person worship is entrusted to the Worship Team.

**Motion:** Moved by Sandra Dowds, seconded by Marg Valad, that the Board approves implementation of Phase 2 reopening on October 4, 2020; and the addition of a 15% COVID surcharge to applicable rental rates; and the adjustment made to the Phased Re-opening Plan.  
**Carried with 11 affirmative votes; this was unanimous.**

The meeting was adjourned at 8:07 p.m.

---

Chair, Lianne Patterson

---

Recorder, Laurie Crosson