



COLLIER STREET UNITED CHURCH
CHURCH BOARD MEETING MINUTES
Tuesday September 28th, 2021 via Zoom

Call to Order: Chair, Lianne Patterson, opened the virtual meeting at 7:02 p.m. and lead the Board through the Acknowledgement of Indigenous Lands. Rev. Hewitt Holmes offered the opening prayer. The Board recited together the Covenant.

Present: Sharon Crossley, Laurie Crosson, Steve Harding, Rev. Hewitt Holmes, Susan Storrington, Rob Murdock, Lianne Patterson, Anne Snell, Terry Tizzard and Marg Valad.

Regrets: None

Corresponding Members: None

Declaration of Conflict of Interest: None

Consideration/Approval of Agenda:

Motion: Agreed by consensus, that the agenda be approved for our meeting of September 28th 2021. **Carried**

Correspondence:

National Day of Truth and Reconciliation

Email from Shining Waters Regional Council indicating that the office will be closed on September 30th National Day of Truth and Reconciliation in support of the General Secretary's recommendation to the GC office.

Collier staff met on Monday September 27th and recommended that they work until 12:00pm September 30th. The last two hours of the day would be used for reflections. Board thought this day supported our Anti Racism policy. Question came up around long- term process for this observance, that is, how will this date be handled in the coming years and also how will we respond to rentals . The Board will revisit the matter next year.

Motion: *By consensus Church Board supported the staff's position to leave work at 12:00pm, using the next two hours for quiet reflections on September 30, 2021. Carried*

End of Summer

In an email, the Shining Waters Regional Council provided guidance to congregations around Vaccine passports. Links were provided offering further information around this topic. Board agreed that this is a topic for M&P to discuss further with staff.

Collier Place Board Vacancy

Sharon Crossley forward information to the Board regarding a Collier Place Board vacancy that needed to be filled. This information was added to the Church newsletter informing the

congregation of this volunteer opportunity. It was noted that Collier Street United and Collier Place share a close relationship that continues with members from the Church sitting on the Board.

Collier United Church Heritage Listing

City of Barrie notified the Church Board that our building has been approved as a Heritage Listing site. They have offered to provide a plaque for the outside of the building free of charge. This request will be given to the Property Team to review and recommend to the Board.

Consideration/Approval of Minutes

Motion: Agreed by consensus that the draft minutes of the Church Board meeting of June 22nd, 2021 be approved. **Carried**

Update on Electronic & Board Executive decisions during the summer 2021.

1. Electronic Vote re Brain Power Studios Rental

Motion: that the Board approves the request from Brain Power Studios Inc. received on June 15th to extend their rental agreement for June 21 and July 1, 2021. Board Chair asked to proceed via Consensus using online voting. Votes were due back by June 17th. **Carried**

2. Joy Rodgers' family request to hold Celebration of Life service

Motion: Moved by consensus, that the Executive approves the family of Joy Rodgers to hold Joy's Celebration of Life service on September 1st, 2021 in Collier's sanctuary, ensuring all Covid-19 protocols in effect at that time are followed. **Carried**

3. EH Electric LTD invoice

Motion: Moved by Consensus that Executive approve the invoice from EH Electric LTD., in the amount of \$2,316.50 for the Electronic Sign with funding from the Capital Campaign be approved. **Carried**

4. Breakfast to Go Program

Motion: Moved by Consensus that the Executive approves July 5th for the Social Action Task Force team/volunteers with a maximum of 6 people be allowed to work in the Collier kitchen and adjacent room M11 to prepare, bake and freeze muffins for the Breakfast-to-Go program. **Carried**

5. Brain Power Studio

Motion: Moved by consensus the Executive approves the rental of the church for Brain Power studio on September 29th and 30th. **Carried**

Business Arising from Minutes and Reports

For Discussion and Decision

a) 2021 Team Updates

~ **Worship Connecting and Community**

The two outdoor services went well this past August. Looking forward to our first in person Worship session coming up in October. We are getting ready to meet the Covid protocols.

~ **Leadership Mentorship and Growth**

Team met in September to review key goals and discuss next steps. Currently we are working on growth mind set training options with an outside source. Secondly, we are drafting terms of reference document to support three Racialized board members with special skills.

~ **Time Treasure and Talents**

Team continuing to meet. Several projects on the go from the Ryan Hope breakfast program, tiny pantry installation and execution of the needle disposal unit proposal.

b) **Emergency Transition Task Force re-opening plan update.**

Board members were provided an updated to the re-opening plan to review prior to the Church Board meeting. Board members had the opportunity to ask questions during an open discussion. It was noted that the Simcoe Health Unit provided additional covid information on faith based facilities. Board also talked about best practices that have been implemented in other Barrie Church's. Concerns were raised around our upcoming in person Worship Service on October 3rd. Church Board discussed two options

1. Proof of vaccination needed for all events other than Worship.
2. Proof of vaccination needed for all events.

Based on our discussion Church Board agreed to make a couple small revisions to the re-opening plan (see attached).

Motion: Moved by Consensus that the revised reopening plan be approved requiring proof of vaccination coming into the church/building. **Carried**

Motion: Moved by Consensus that we will move into Phase 2 of our re-opening plan effective October 1, allowing meetings and rentals to take place in keeping with COVID protocols. **Carried**

c) **Filling Board Vacancies**

Open discussion was held around filling the following open Board positions:

- Chair Elect
- MP chair
- Chair, Co-Chair and team member
Leadership Mentorship and Growth
- Worship, Connecting & Community
team member for Connecting

In the Boards discussion, it was noted that all potential nominees should be forwarded to the Nominations committee. We agreed that it would be better to approach individuals personally verses posting positions in a newsletter. We talked about the importance of finding the right people for these positions. Board also had a frank discussion around challenges of finding people. It is concerning that the same people are taking on multiple roles to fill positions. Long term this is not healthy or sustainable. Discussions were also had about looking at different Board structures that use fewer volunteers.

d) **Finance Task Force Report**

Financial Statements

Finance Chair presented finance task force report along with the financial reports as of August 31, 2021. It was noted that revenue is 87% of budget however compared to 2020, overall revenue is 11% higher. It was also noted that the Trustees report has been received for information.

Motion: Moved by Consensus, that the Finance Task Force Report and the Financial Reports as of August 31, 2021 (Income of \$198,507.21 and Expenditures of \$243,058.91), be accepted. **Carried**

Financial Review of 2020 Statements by Morrison CPA

Finance Chair took the opportunity to provide an overview of the 2020 reviewed financial statements assembled by Morrison CPA. These documents were sent to the board prior to the meeting for review. The Board expressed thanks to the team who made this report possible.

Motion: Moved by Consensus that the 2020 reviewed financial statements assembled by Morrison CPA be received and recommended to the congregation for approval. **Carried**

d) Church Improvements Task Force / Property Team

Property Committee presented several projects for the Board's consideration. Committee also talked about their plans to build a community Garden on the east side of the property. This garden would be maintained by two congregation members under the leadership of the Property Committee.

Motion: Moved by Consensus that exterior parking be completed to a maximum of \$10,000.00 with resources coming from the capital campaign. **Carried**

Motion: Moved by Consensus that eavestrough repairs be completed at a cost of \$2,000.00 with resources coming from the capital campaign. **Carried**

Motion: Moved by Consensus that the new snow plowing contract with Scarlett Oaks for the 2021/2022 Snow Plowing season at a cost of \$9,000.00 be approved with the suspension of receiving other quotes as per the Purchasing Policy. Scarlett Oaks did 2020-2021. **Carried**

Board agreed by consensus to extend the meeting.

e) Needle Disposal unit

Collier Church Board was presented with an opportunity working with the Simcoe Muskoka Health Unit to install a needle disposal unit on Colliers' property. This disposal units would be maintained by Collier custodial staff. It was noted that several needles have been found in the gardens on the church property. This disposal unit would help reduce this health and safety risk.

Motion: Moved by Consensus that the Needle Disposal Unit be approved for installation at Collier Street United Church. **Carried**

f) Ryan's Hope Memorandum Of Understanding (MOU).

The Breakfast-to-Go Program started under Burton Avenue United is now with Ryan Hope. To maintain a particular standard for all involved in serving in the program, there is a request for Collier as a server to sign a Memorandum of Understanding. This doesn't change our present involvement in

the program but clearly outlines expectations of us, noting that Ryan's Hope is responsible for the overall operation of the Breakfast TO-GO program. We are presently serving on a Wednesday morning.

Motion: Agreed by consensus that we sign the Memorandum of Understanding with Ryan's Hope to continue our participation in the Breakfast-To-Go program, (MOU and Mission & Values attached). **Carried**

g) ***Silent Auction Committee***

Silent Auction Committee is looking to put on a takeout dinner November 5th to bring awareness to our next Silent Auction in April 2022. Committee is looking for Board support to have team members carry our duties to execute the takeout meal the week of November 1st.

Motion: *Agreed by consensus that the Silent Auction Committee pursues this fundraiser with persons allowed into the Church/building to complete the takeout dinner the week of November 1st as per our reopening protocol. Carried*

h) ***Anti-Racism Next Steps***

The Board affirmed the 40 days of engagement of Anti-Racism offered by United Church of Canada, from Tuesdays October 12 through November 26th. Online events will be held every Tuesday. Board agreed to share this in the e-newsletter.

Motion: By consensus to adjourn at 10:25 p.m. **Carried**

Closing Blessing – Rev. Hewitt Holmes.

Next Meeting: Tuesday October 26th at 7:00 p.m. – location to be determined.

Chair, Lianne Patterson

Secretary, Steve Harding