



COLLIER STREET UNITED CHURCH
CHURCH BOARD MEETING MINUTES
Tuesday, May 23, 2023 – In Person & Via Zoom

Call to Order: Chair, Lianne Patterson, opened the virtual meeting at 7:01 p.m. Lianne led the Board through the Acknowledgement of Indigenous Lands.

Rev. Hewitt Holmes offered the centering prayer. The Board recited together the Covenant.

Present: Donald Carty, Sharon Crossley, Sandra Dowds, Debbie Guyader, Steve Harding, Rev. Hewitt Holmes, Rob Murdock, Lianne Patterson, Terry Tizzard and Marg Valad.

Regrets: Laurie Crosson and Anne Snell.

Corresponding Members: NONE

Declaration of Conflict of Interest: NONE

Consideration/Approval of Agenda:

DECISION: Agreed by consensus that the agenda be approved for our meeting of May 23rd, 2023.

Correspondence: Steve talked to the correspondence from St Andrews' Presbyterian Church, outlining their summer schedule. This piece would be addressed later in the meeting.

Consideration/Approval of Minutes

DECISION: Agreed by consensus that the draft minutes of the Church Board meeting of April 25, 2023, be approved.

Business Arising from Minutes and Reports

RESULTS OF ELECTRONIC VOTE re: Trinity Centres Foundation “Lifting the Lid” – April 27, 2023

The following **two** items re: Collier engaging Trinity Centres Foundation [TCF] for “Lifting the Lid” were sent to the Board for electronic vote to facilitate signing of the contract – **both Motions were agreed by Consensus unanimously:**

Motion: Agreed by Consensus that Trinity Centres Foundation proposal be approved and the project fee of \$15,000.00 for “Lifting the Lid” be resourced by congregational donations and the Board of Trustees.

Motion: Agreed by Consensus that Laurie Crosson be authorized as a signatory for the contract with Trinity Centres Foundation.

For Discussion and Decision

a) **United Church of Canada Remit 1 – GS10 – Establishing an Autonomous Indigenous**

Prior to the meeting, Board members were given a UCC information package outlining the Remit 1 GS10. During the meeting, the Board watched the UCC video provided in the information package. Board had the opportunity to discuss further and ask any clarifying questions regarding Remit 1-GS10.

DECISION: Agreed by consensus that Collier Street United Church votes yes to the Church of Canada Remit 1 – GS10 – Establishing an Autonomous Indigenous.

b) **Review Board Teams Missional Priorities for 2023-2024**
The teams presented their goals for the next two years.

The Board of Trustees had six missional priorities:

- ~ Oversee and direct Collier Street United Church investments with RBC and Madison Group
- ~ Recruit new Trustees
- ~ Manage endowments and memorial funds
- ~ Oversee Insurance policy
- ~ Report to the Board Quarterly
- ~ Report to the Congregation Annually

Worship Connecting and Community Team had nine missional priorities:

- ~ Support the worship life of Collier
- ~ Increase worship congregational participation
- ~ Improve Worship Space
- ~ Recruit new volunteers
- ~ Maintain membership Roll
- ~ Coordinate visits with members and adherents
- ~ Support Youth and adult groups
- ~ Follow up with new visitors from Sunday worship
- ~ Coordinate memorials in service

Leadership Mentorship and Growth Team had two missional priorities:

- ~ Recruit new leaders for the Church Board and teams
- ~ Oversee a review of the Collier's Constitution to ensure it supports future Board structure.

JUNE MEETING will review for missional priorities for the Time, Treasure, and Talents and Ministry and Personnel Teams.

c) **Anti-Racism Statement & Action Plan (revised)** – was presented **FYI ONLY** – Discussion and Decision will take place in June

Anti-Racism

- Originally created following the murder of George Floyd in May 2020.
- Outlined our stance on racism, tolerance and our commitment to being actively anti-racist
- New statement updates our stance – our values – and our Outlook [what we strive to do and how we will be actively anti-racist]

d) **Time, Treasure & Talents Update**

Finance Task Force Report –

The Board was given the FYI financial statements before the meeting for review and comment.

DECISION: Agreed by consensus that the Finance Task Force Report and the Financial Reports as of April 30, 2023 (Income of \$123,545.76 and Expenditures of \$134,978.42) be accepted.

Community Services Recovery Fund Grant

Church Board was given an overview of a grant provided by the Ontario government. The grant will be used for wellness, music with children, and Seniors.

DECISION: By consensus, the Board affirms the application of the Community Services Recovery Fund of \$98,000 and its spending from May 1, 2023, to June 30, 2024.

Building and Maintenance

Terry Tizzard outlined repairs needed to the stairs leading down into the basement from the Courtyard (former Out-of-the-Cold entrance). Terry was looking at a couple of options regarding contractors.

DECISION: By consensus, the Board agrees to spend \$6,000.00 on stairs repair in the basement using Creative Flooring, resourced by the Trustees.

Terry Tizzard also reviewed repairs needed to the courtyard outside the Church. Structural rail ties need to be removed and replaced with a ramp. At this point, this area is a trip-and-fall hazard. The Property Team will secure an additional quote before moving forward.

DECISION: By consensus, the Board agrees, in principle, to move forward to spend \$7,000.00 plus 5% to repair the courtyard, resourced by the Trustees.

e) **Appointment of Programs Director – Sandra Dowds**

Sandra briefed the Board on the community outreach administrator, a summer student position currently being interviewed for starting June 1st that will run for thirteen weeks. Sandra also reviewed the appointment of the new Programs Director Position. This position was made possible by the Community Service grant.

DECISION: Agreed by consensus, that Rob Murdock be appointed Programs Director for 20 hours per week from May 1, 2023, to April 30, 2024, with an agreed compensation package, and recommended to the Shining Waters Regional Council for their consideration and approval.

Note: Rob Murdock abstained from this vote.

f) **Trustee's Report – Marg Valad**

#1 Mission Possible Trust Fund 6010343 (2097)

RECOMMENDATION: Trustees suggest that the Board approve the closing of the above account and appoint Marg Valad and Hewitt Holmes as signing officers to attend TD Bank to execute this transaction. These funds will be paid to Collier Street United Church. The Trustees will add the funds to the existing Mission Possible Fund bringing the total to \$42,776.88 "Restricted" funds.

DECISION: Agreed by consensus, that the Trustee's recommendation to close the Mission Possible Trust Fund 6010343 (2097) and add the fund balance to the existing "Restricted" Mission Possible Fund be accepted. The Minister and Secretary of Trustees are appointed as Officers to execute this matter.

#2 Memorial Tree Fund Repayment

TRUSTEES DECISION – The Memorial Tree aligns with our Vision, Core Values, and Mission of the Church as stated. The Trustees have agreed to waive the reimbursement of these funds and deduct the \$3,900.00 from the \$50,000.00 Evans Estate "Restricted Funds" as the Memorial Tree is in keeping with the purpose of the Estate, to honour the memory of individuals. The Estate will now be valued at \$46,100.00 (Restricted), with dividends and interest still being used for general purposes.

Trustee's Report was received for information with thanks.

g) Appointment of Member(s): *Leadership, Mentorship and Growth Team and Emergency Transition Task Force – Lianne Patterson*

DECISION: Agreed by consensus, that Lorne Hassard be appointed a member of the Leadership, Mentorship, and Growth Team for two years.

DECISION: Agreed by consensus, that Katherine Fairbarn-MacDonald and Ian Knox be appointed as Emergency Transition Task Force members for the Re-Imagining Project Phase, and allow the Task Force to add one more person.

h) Summer Worship 2023 – Sharon Crossley informed the Board that:

Collier will hold joint services with St. Andrews for July 2, 9, 16, and 23 at Collier. Both the ministers and music directors will collaborate on joint services. St. Andrew's Presbyterian Church will be hosting a VBS at Collier from July 19-21 from 9:30 am to 12:30 pm entitled JOY in the summer. We will be making this announcement in our bulletin.

DECISION: Agreed by consensus, that Collier will visit St. Andrew's Presbyterian Church at Steckley's for joint worship on [Collier](#) July 30, August 6 and 13. Collier's Sanctuary will be closed on those dates.

DECISION: Agreed by consensus, that Collier will worship and have lunch in the park on August 20 and 27.

Adjourn by Consensus at 8:47 p.m.

Sending Prayer – Rev. Hewitt Holmes

Next Meeting: Tuesday, June 27, 2023 at 6:00 p.m. for pot-luck fellowship time at the home of our Board Secretary.

Chair, Lianne Patterson

Secretary, Steve Harding