



COLLIER STREET UNITED CHURCH

CHURCH BOARD MEETING MINUTES

Tuesday October 24, 2023

Call to Order: Chair, Lianne Patterson, opened the virtual meeting at 6:30 p.m. Lianne led the Board through the Acknowledgement of Indigenous Lands.

Rev. Hewitt Holmes offered the centering prayer. The Board recited together the Covenant.

Present: Donald Carty, Sharon Crossley, Sandra Dowds, Debbie Guyader, Steve Harding, Rev. Hewitt Holmes, Rob Murdock, Lianne Patterson, Laurie Crosson, Anne Snell and Marg Valad.

Regrets: Terry Tizzard

Corresponding Members:

Declaration of Conflict of Interest:

Consideration/Approval of Agenda:

DECISION: Agreed by consensus that the agenda be approved for our meeting on October 24th, 2023.

Correspondence:

Correspondence Follow-up

Consideration/Approval of Minutes

DECISION: Agreed by consensus that the draft minutes from the September 26th Church Board meeting, with amendments, be approved.

Business Arising from Minutes and Reports

For Discussion and Decision

a) Re-imagining Update

The board had an open conversation about the Re-imagining process. There was a question or concern around timing. Is the re-imagining project moving too fast? Is it possible to hold Re-Imagining in the season of All Saints and Remembrance? It was noted that it would be good to get the report findings into the hands of the Congregation soon after Trinity gives the Task Force the report. Further discussion was had around the importance of keeping communication active between us and the congregation.

Trinity is presenting the report to the Task Force/Board in early November. The congregation will receive the findings and recommendations on November 12 during the service time, 10:30 -11:30 a.m. There will be an opportunity for the community to ask questions to understand the report

better. The next phase will be discussion. This will happen during November, December, January and February. There will be small group sessions set up to discuss the report and answer any questions. The Congregation is welcome to attend one or more sessions. The Board was reminded that the Task Force's role is to facilitate the Re-Imaging process and allow the congregation to decide. The Re-Imaging process has three phases:

- 1: Information (we are in this time),
- 2: Discussion (we will move into this soon), and
- 3: Decision

The Congregation will vote on the decision at the AGM held in February 2024.

DECISION: Agreed by consensus that the All Saints & Remembrance Day service will be on November 5th and the Re-Imaging presentation on November 12th.

b) Communication Policy Review

An enthusiastic staff member proposed revisions to the current communication policy. The board reviewed the suggestions, which added three sections. 5.8 Personal Information Protection and Electric Documents, 5.9 Security Measures and 5.10 Consent and Control.

DECISION: Agreed by consensus that the Communication Policy be accepted as revised.

c) Team Update

1) Finance update

Financial reports, along with statements, were presented to the Board before the meeting. The Board discussed the documents with questions on operating figures.

DECISION: Agreed by consensus that the Finance Task Force Report and the Financial Reports as of September 30, 2023 (Income of \$258,427.34 and Expenditures of \$321,002.80) be accepted.

Proposed 2024 budget

The draft 2024 budget was provided to the Board before the meeting for information. The final budget will be presented to the Board in January 2024 for recommendation to the congregation for approval at the AGM in February 2024.

2) Property update

Property updates will be presented at our next meeting.

d) Music Director Interview Task Force

The Board discussed the creation of a small interview task force for the Music Director role for Collier Street United Church. It was essential to the Board to have a good cross-section of our community on this task force. Resources are available for the Task Force to use during this process.

DECISION: Agreed by consensus that a Music Director Interview Task Force of four people from the staff (minister), Board (Worship), Choir and Congregation be formed.

e) **Anti-Racism**

The board watched a video from the United Church of Canada page on Anti-Racism.

It was noted that any recommendations for change to the Anti Racism policy can be given to the minister. A team may be asked to review the suggestions before they are taken to the Board.

f) **Calendar of events**

The minister, Hewitt, shared the proposed 2022 Calendar of Events. He asked for changes to be sent to the church office. The calendar was for information.

Adjourn by Consensus at 8:49 p.m.

Sending Prayer – Rev. Hewitt Holmes

Next Meeting: Tuesday, November 28th, 2023, 5:30-6:30 p.m. will be a Potluck dinner with new members. The Board meeting will begin at 6:30 pm.

Chair, Lianne Patterson

Secretary, Steve Harding